

# Thunderbird Setup


## Mail

Add a new account

Welcome to Thunderbird ✕

**Would you like a new email address?**

In partnership with several providers, Thunderbird can offer you a new email account. Just fill in your first and last name, or any other words you'd like, in the fields above to get started.

 **gandi.net**

The search terms used are sent to Mozilla ([Privacy Policy](#)) and to 3rd party email providers gandi.net ([Privacy Policy](#), [Terms of Service](#)) to find available email addresses.

Click on *Skip this and use my existing email*

**Mail Account Setup** [X]

Your name:  Your name, as shown to others

Email address:

Password:

Remember password

Fill in these spaces:

Description	What to fill in	Notes
Your Name	First and last name, e.g. John Doe	use ue instead of ü etc.
Email address	Your official University Email address, eg. John.Doe@uibk.ac.at	can be taken from your "Benutzerbewilligung"
Password	can be taken from your "Benutzerbewilligung"	

Press *continue*

Thunderbird is trying to find the right settings but it will not find them, so immediately click *manual config*

**Mail Account Setup** ✕

Your name:  Your name, as shown to others

Email address:

Password:

Remember password

	Server hostname	Port	SSL	Authentication
Incoming:	IMAP <input type="text" value="138.232.65.244"/>	1143 <input type="text"/>	SSL/TLS <input type="text"/>	Normal password <input type="text"/>
Outgoing:	SMTP <input type="text" value="138.232.65.244"/>	1025 <input type="text"/>	SSL/TLS <input type="text"/>	Normal password <input type="text"/>

Username: Incoming:       Outgoing:

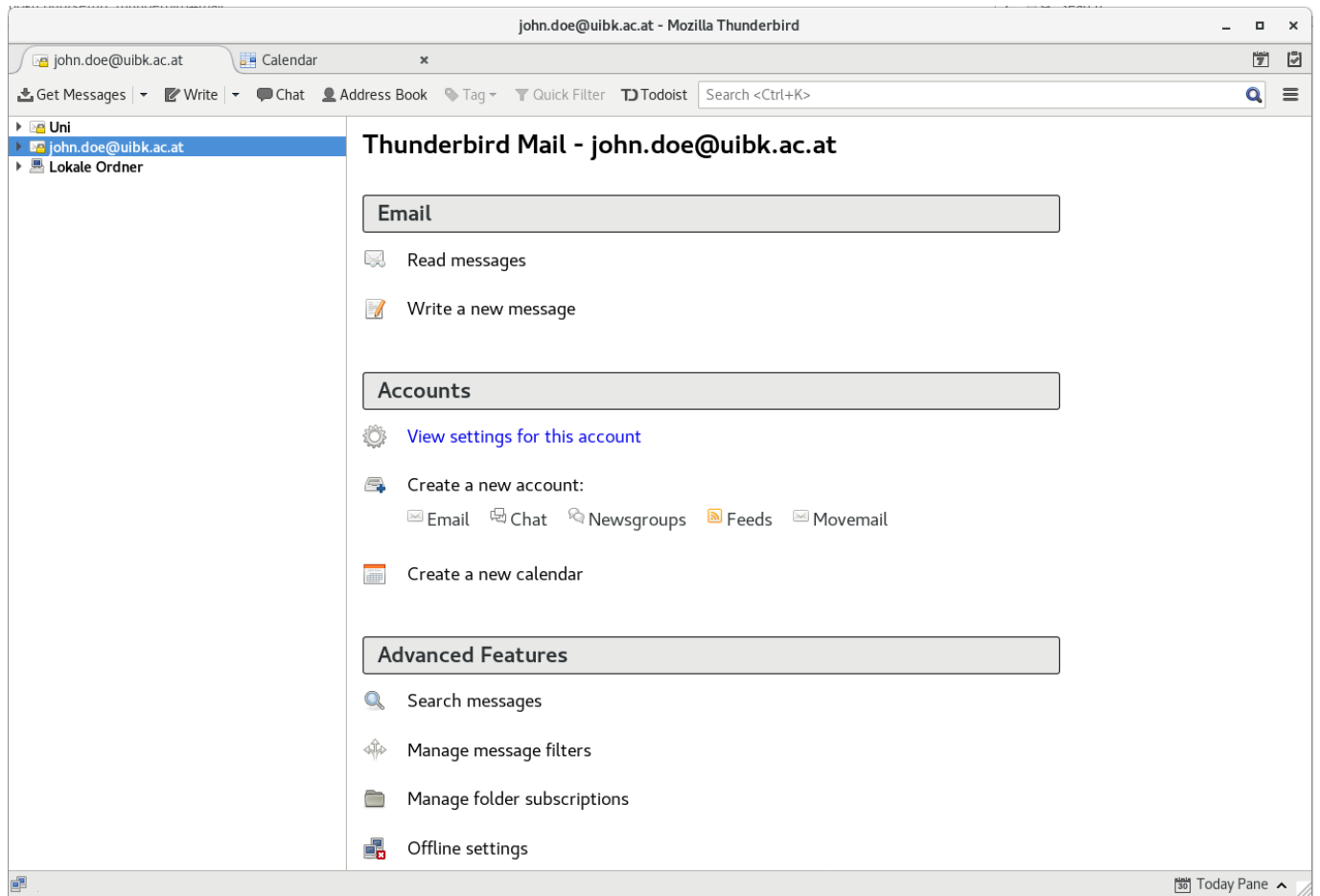
Once again fill these spaces:

Description	What to fill in	Notes
Username	Your c number	can be taken from your "Benutzerbewilligung"
Server hostname	138.232.65.244	incoming and outgoing are identical
Port (IMAP)	1143	
Port (SMTP)	1025	
SSL	SSL/TLS	
Authentication	Normal password	

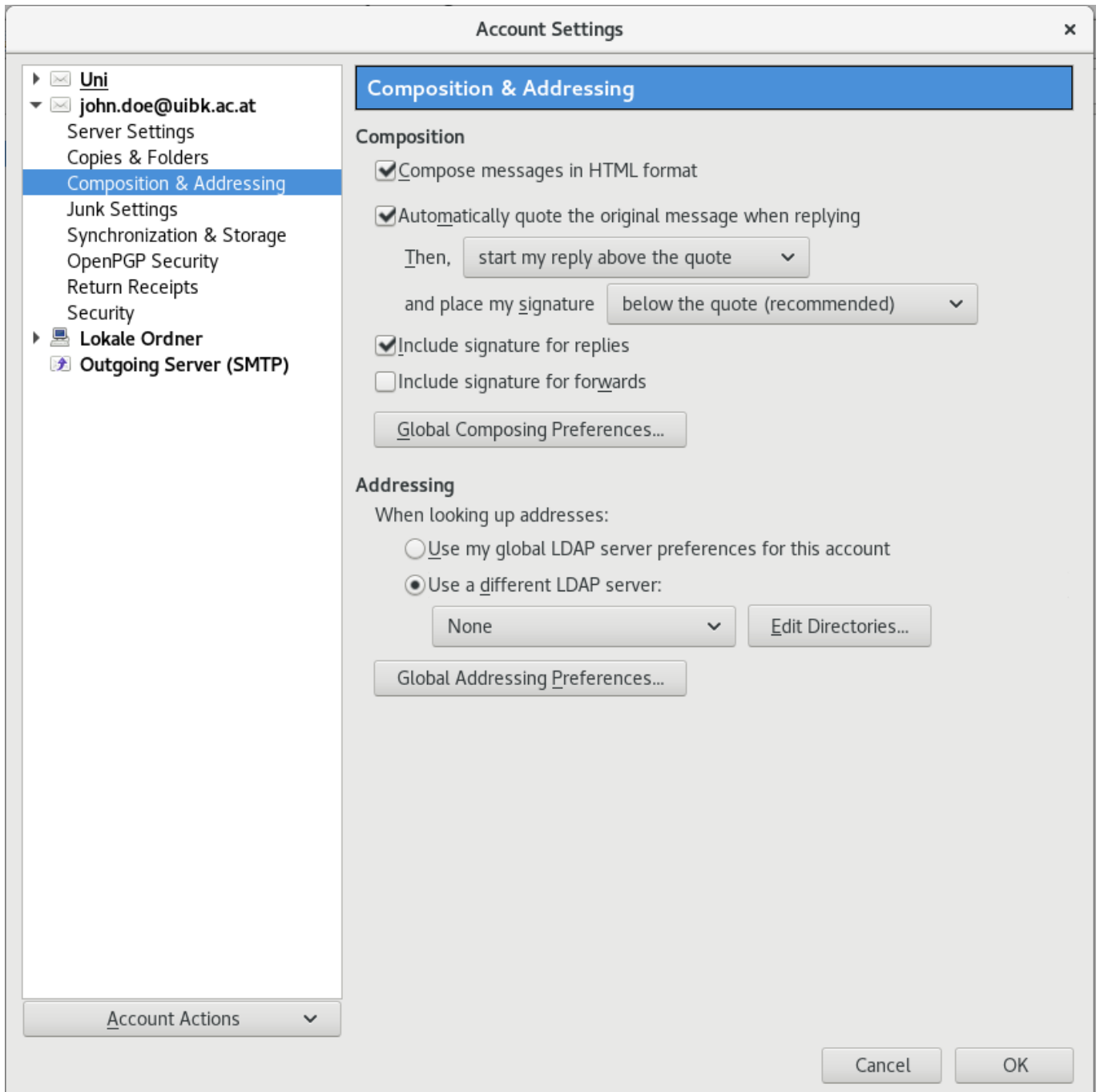
Double check your entered infos, and click *Done*

Your Mail Address is now configured.

## LDAP



Click on *View settings for this account*



Under *Composition & Addressing* click *Edit Directories...*

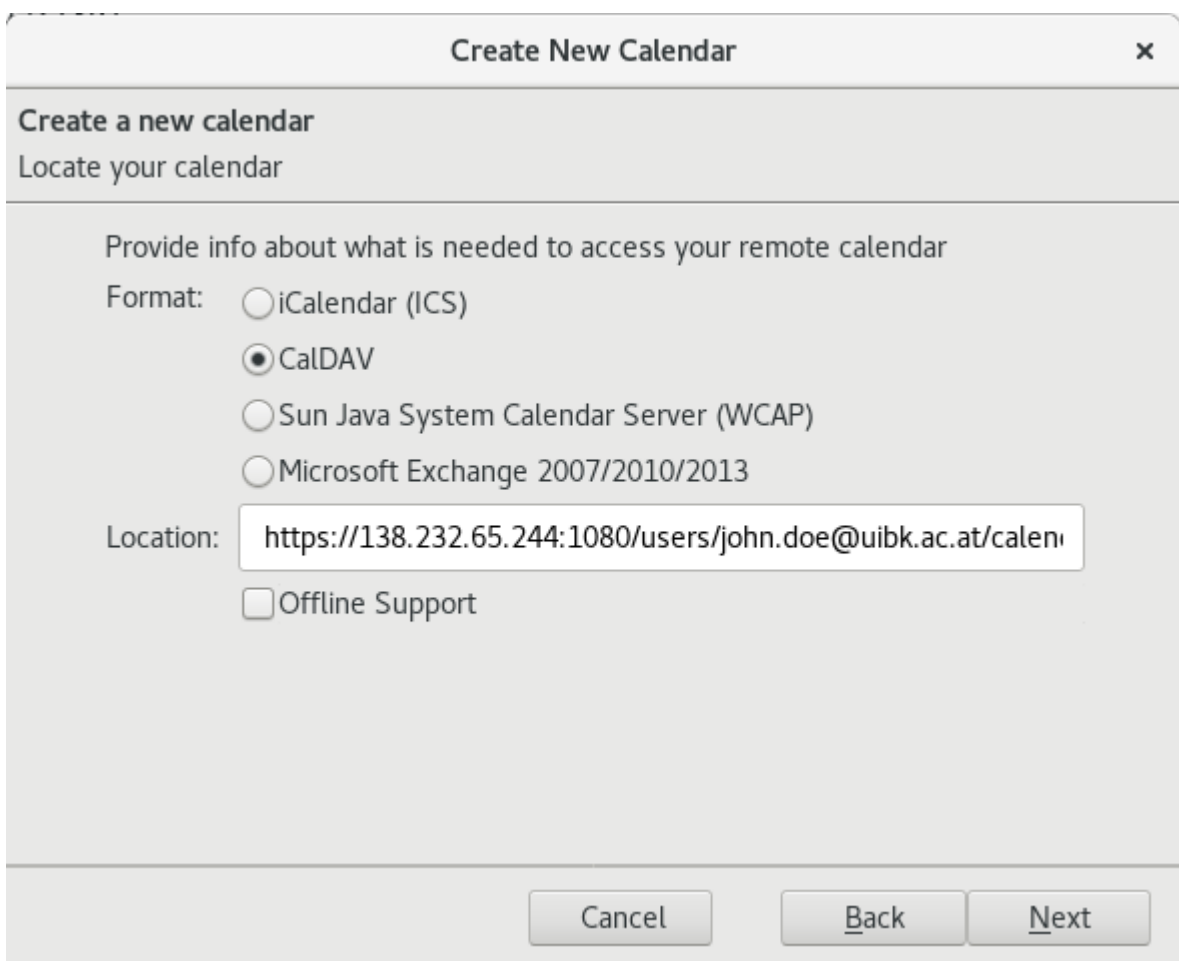
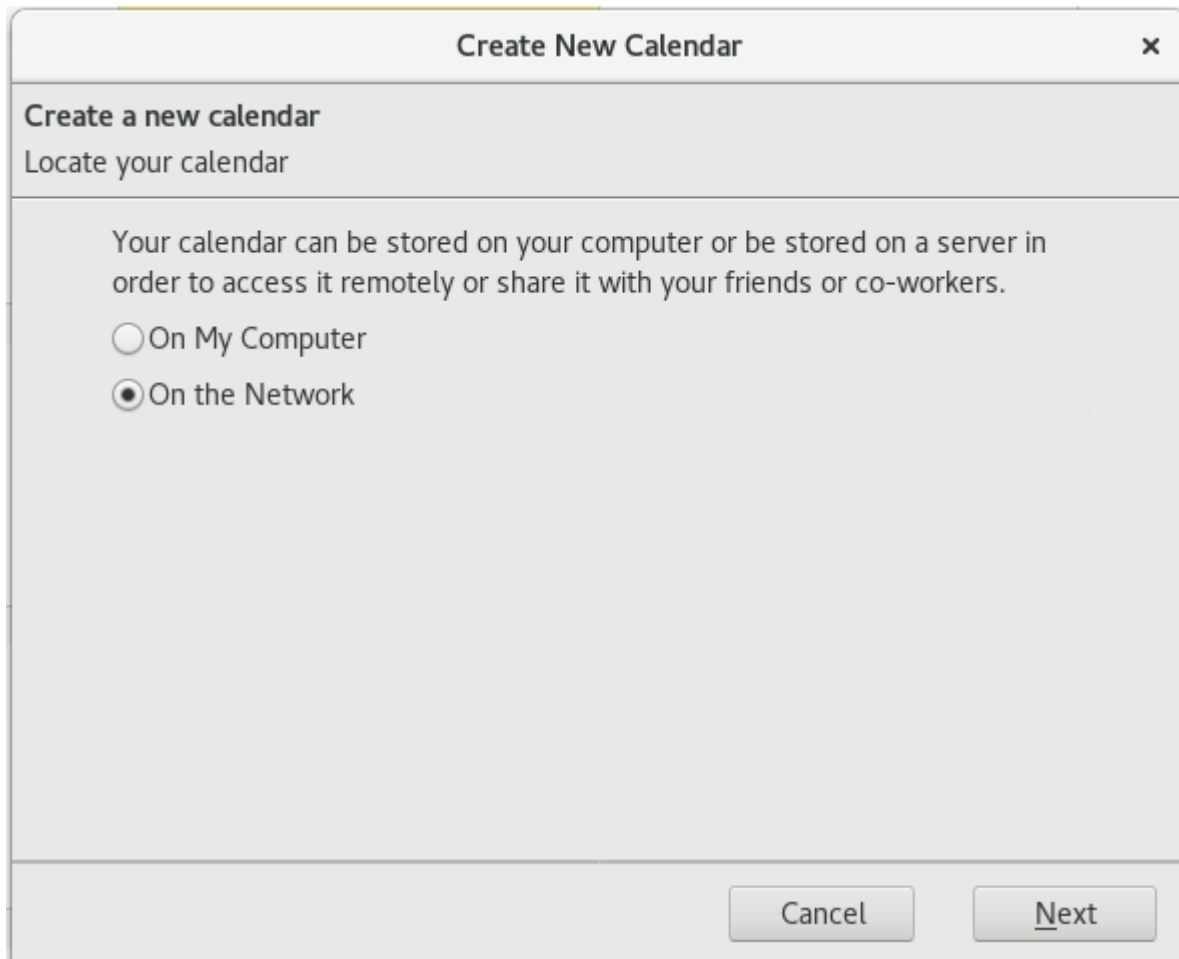
The screenshot shows a dialog box titled "Uni Innsbruck Properties" with a close button (X) in the top right corner. It has three tabs: "General", "Offline", and "Advanced", with "General" being the active tab. The "General" tab contains several input fields: "Name" with the text "Uni Innsbruck", "Hostname" with "ldap.uibk.ac.at", "Base DN" with "o=Universitaet Innsbruck,c=AT" and a "Find" button to its right, "Port number" with "389", and "Bind DN" which is empty. At the bottom left of the dialog is a checkbox labeled "Use secure connection (SSL)" which is unchecked. At the bottom right are "Cancel" and "OK" buttons.

Fill the spaces:

Description	What to fill in	Notes
Name	Uni Innsbruck	
Hostname	ldap.uibk.ac.at	
Base DN	o=Universitaet Innsbruck,c=AT	
Port Number	389	

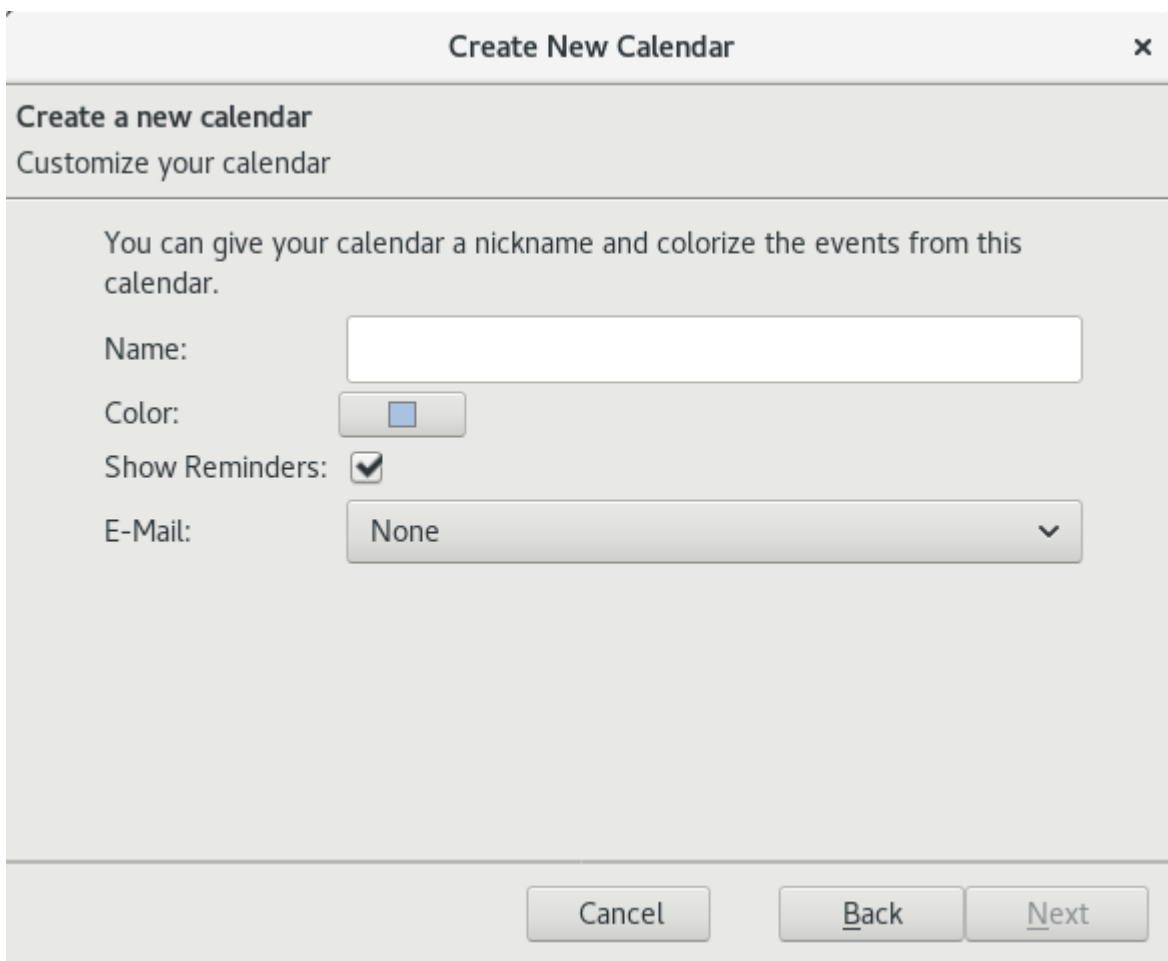
## Calendar

Switch to the Calendar tab, right-click below the calendars on the left and select *New Calendar...*



Fill the spaces:

Description	What to fill in	Notes
Format	CalDAV	
Location	<a href="https://138.232.65.244:1080/users/first.last@uibk.ac.at/calendar/NameOfYourCalendar/">https://138.232.65.244:1080/users/first.last@uibk.ac.at/calendar/NameOfYourCalendar/</a>	Make sure the calendar you're trying to add already exists, if not create one via the exchange webclient



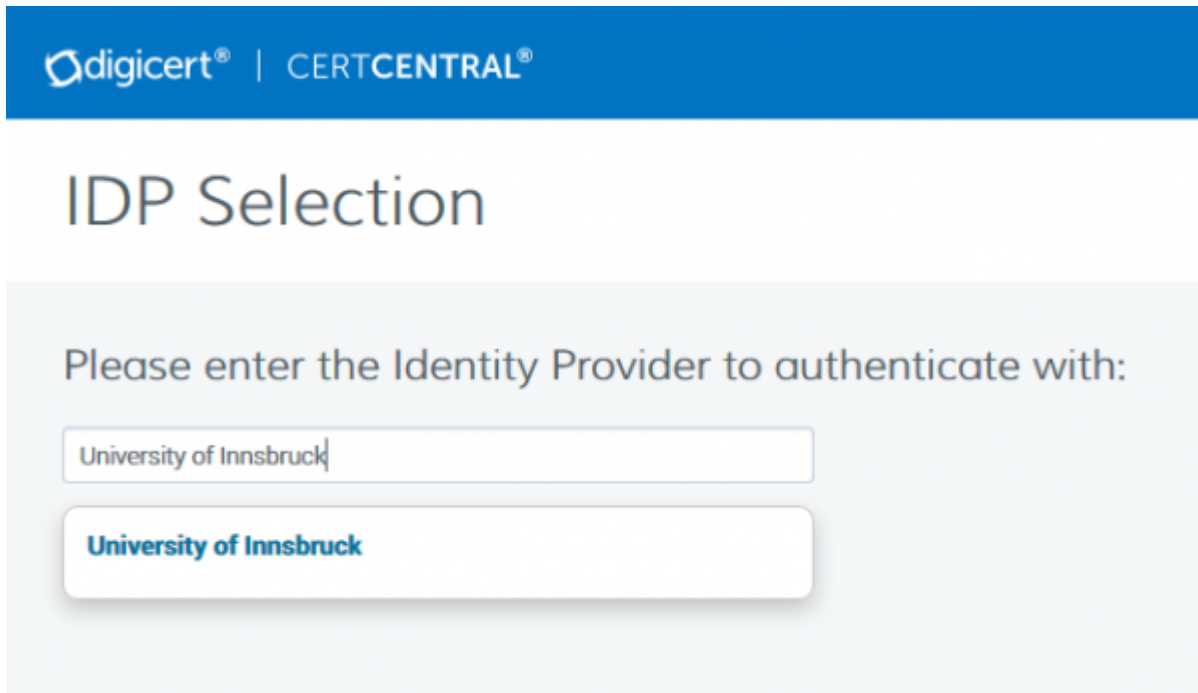
Description	What to fill in	Notes
Name	Whatever you want to name your calendar	
Email	Which Email you want to link to this calendar	

Now click *Next* and finish the calendar setup.

## S/MIME

## Creating your Certificate

Visit the [DigiCert SSO Portal](#) and choose the University of Innsbruck



The screenshot shows the DigiCert CERTCENTRAL IDP Selection page. At the top, there is a blue header with the DigiCert and CERTCENTRAL logos. Below the header, the text "IDP Selection" is displayed in a large, dark font. Underneath, a prompt reads "Please enter the Identity Provider to authenticate with:". A text input field contains "University of Innsbruck". Below the input field, a button with the text "University of Innsbruck" is highlighted in blue.

Next, login with your c-number




The screenshot shows the University of Innsbruck Web Single Sign-On page. The background features a large, faint watermark of the university's seal. At the top, the University of Innsbruck logo is displayed, along with the text "universität innsbruck" and "DE | EN". Below the logo, the text "Web Single Sign-On" is prominently displayed, followed by "Sign in with your University of Innsbruck Account for GÉANT Trusted Certificate Service (TCS)". There are two input fields: the first is labeled "benutzername" and the second is a password field with masked characters. Below the input fields, there are links for "Privacy" and "Need Help?". A large blue "Login" button is centered below the input fields. At the bottom, the text "University of Innsbruck | Privacy | Imprint" is visible.

After that select **Premium** as Product, a Validity Period (1-3 Years) and click "Request Certificate"

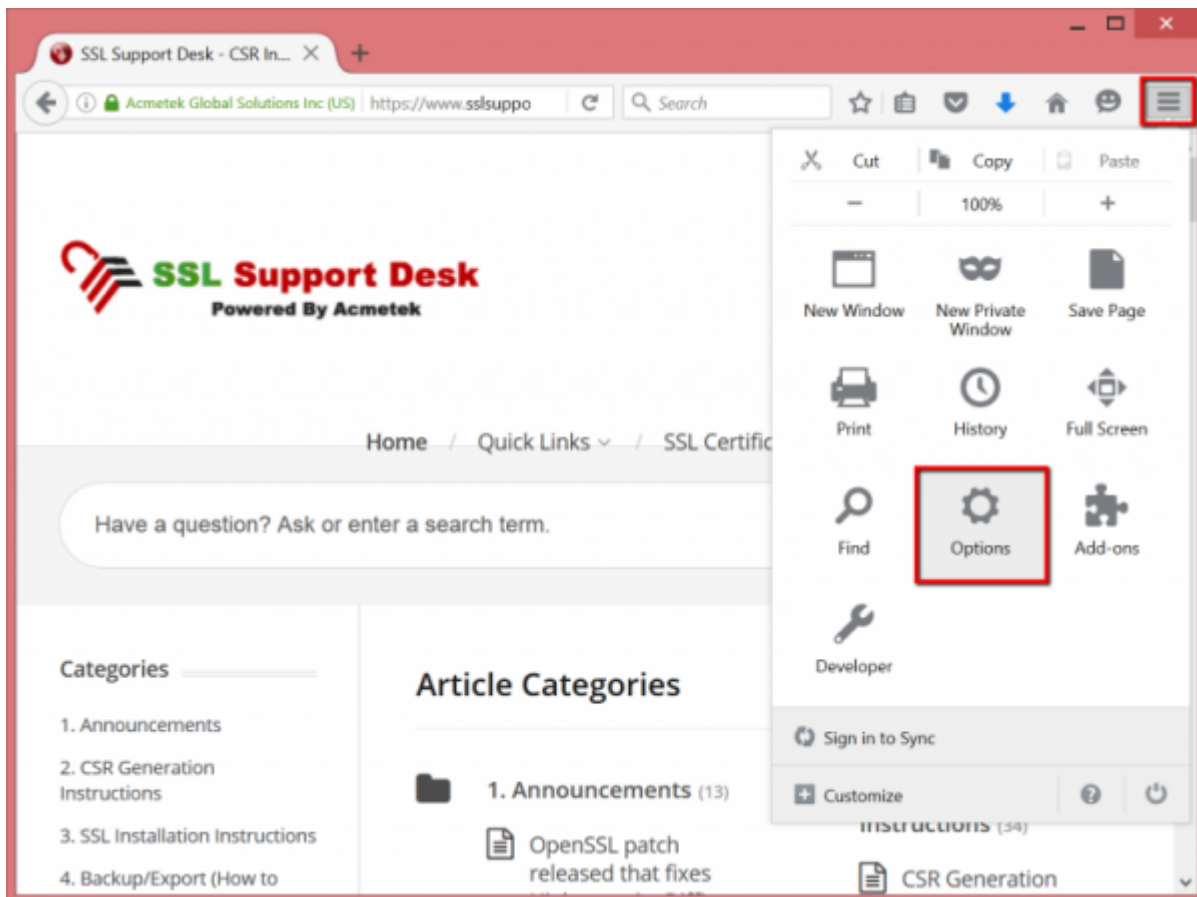
The screenshot shows the 'Request a Certificate' form with the following fields and annotations:

- Product:** A dropdown menu with 'Premium' selected. A red arrow labeled 'Schritt 1' points to this dropdown.
- Validity Period:** A dropdown menu with '1 Year' selected.
- CSR:** A text input field with '(optional)' below it.
- Common Name:** A text input field with 'Vorname Nachname' as a placeholder.
- Email:** A text input field with 'vorn.nachn @uibk.ac.at' as a placeholder.
- Organization:** A text input field with 'Universität Innsbruck' as a placeholder.
- Request Certificate:** A blue button at the bottom right, circled in red. A red arrow labeled 'Schritt 2' points to this button.

### Exporting the Certificate (Firefox)

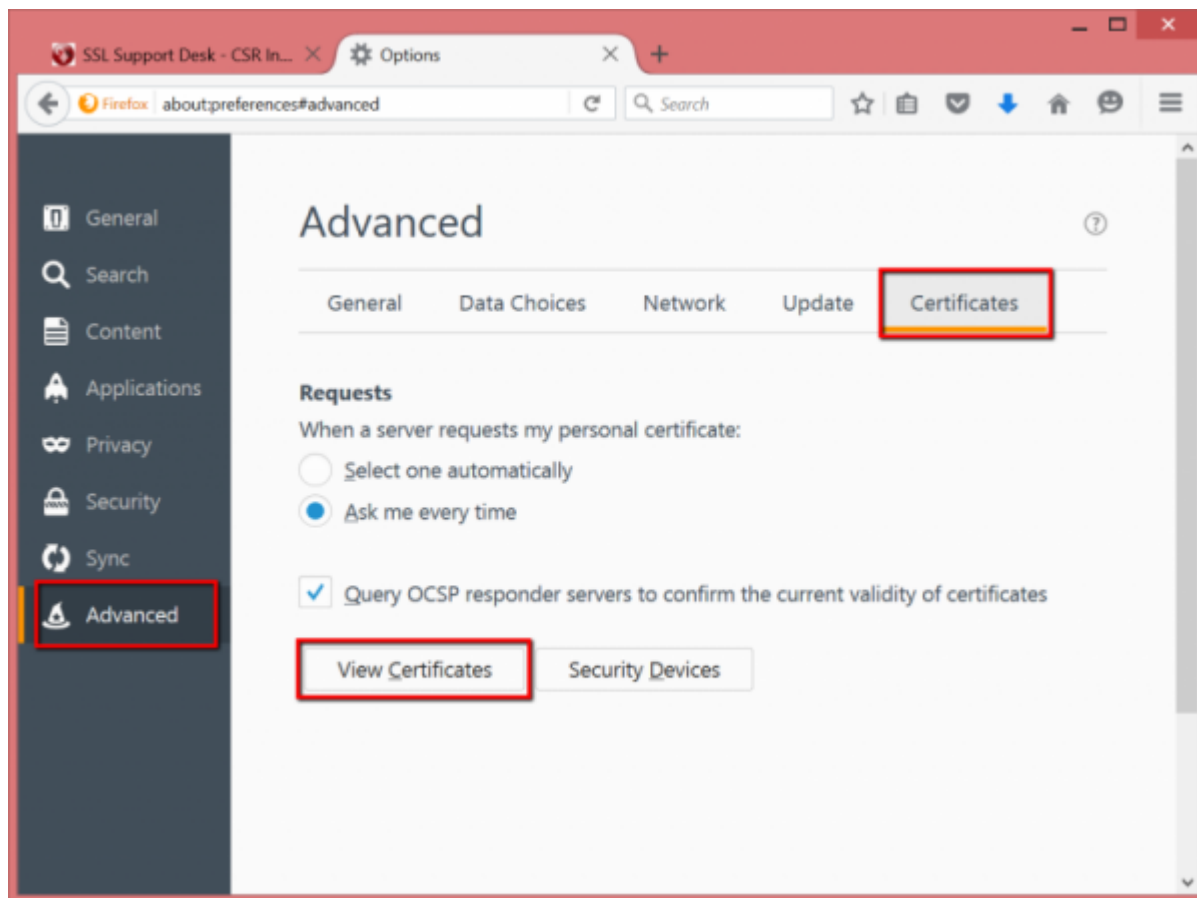
In the upper right of your Firefox browser click 

Click **Options**



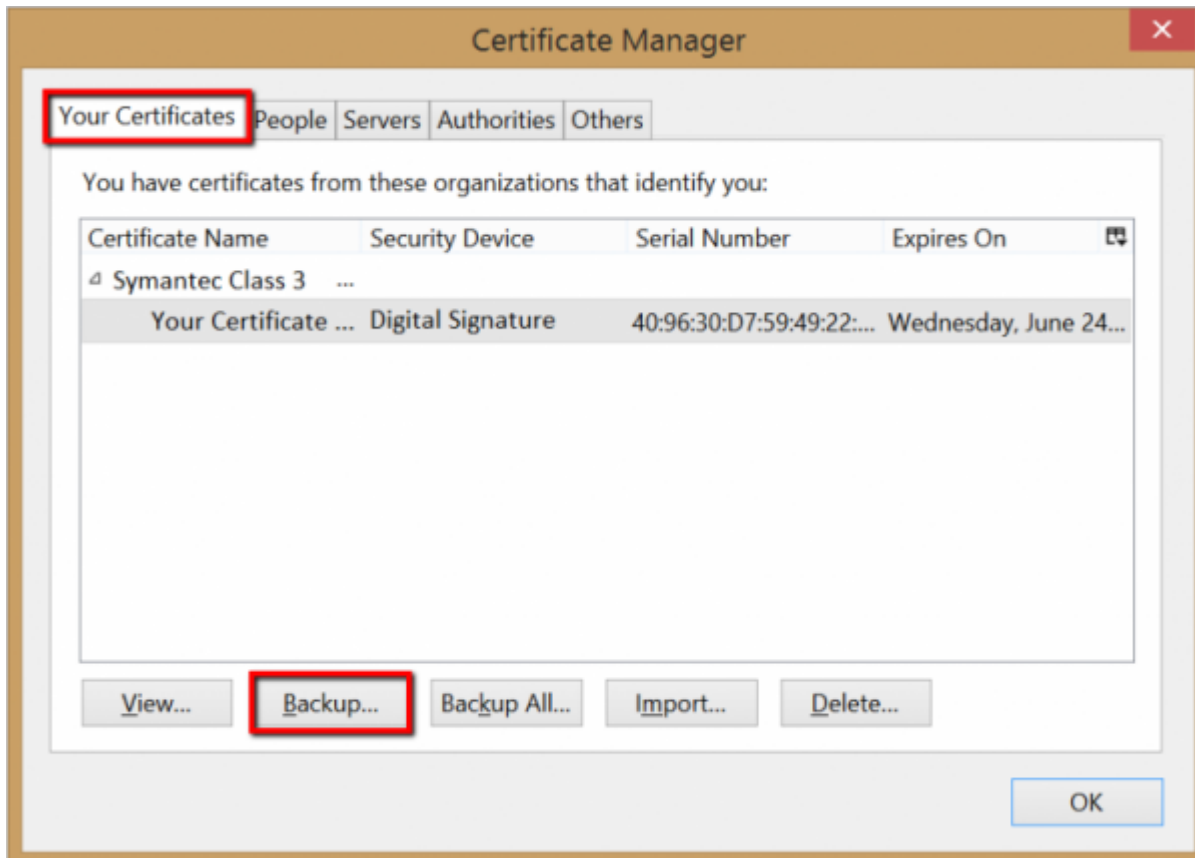
On the left panel click **Advanced**

Under Advanced click **Certificates > View Certificates**

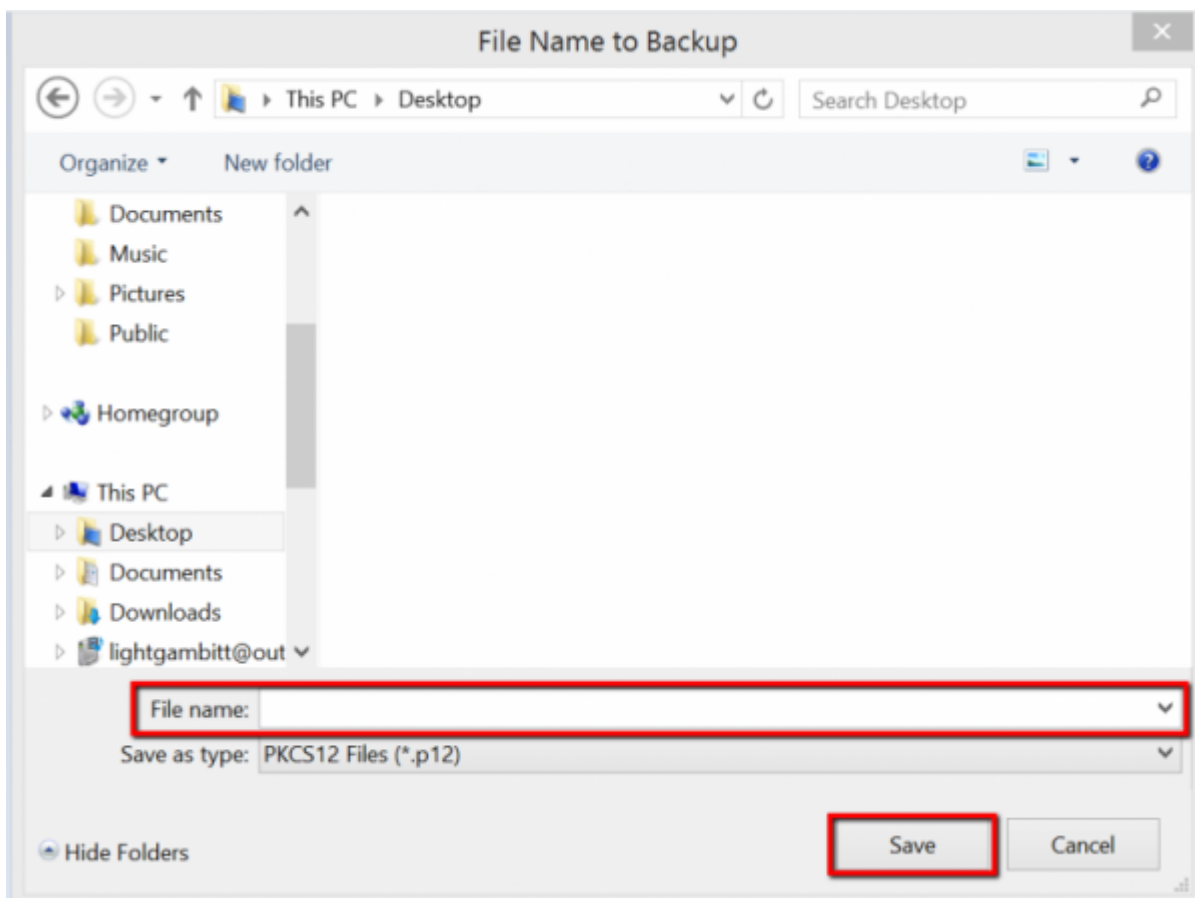


In the Certificate Manager click the **Your Certificates** tab

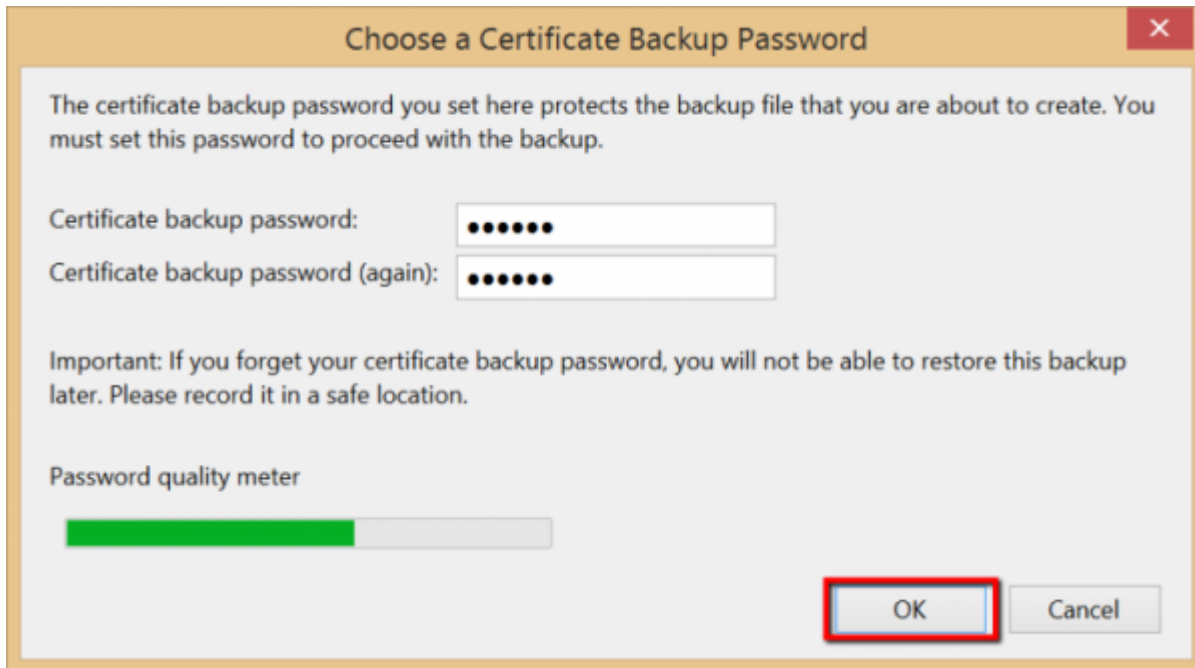
Select the Certificate you want to export and click **backup**



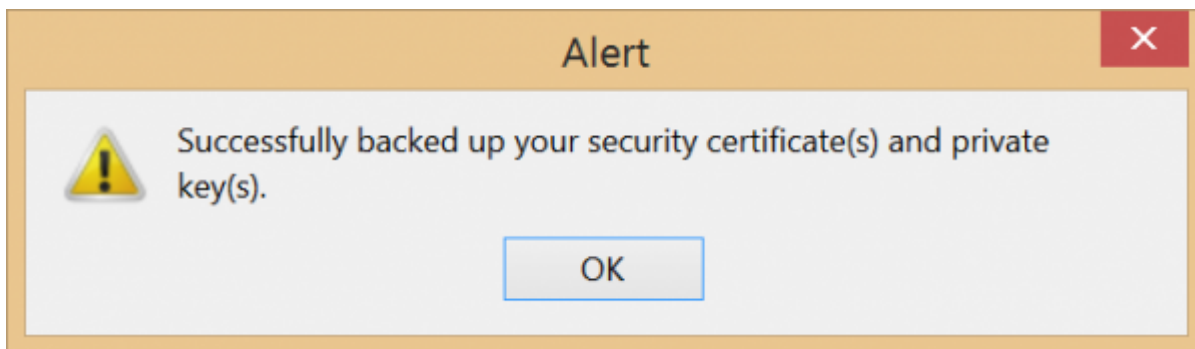
In the **File Name to Backup** window specify the location and name of your certificate .p12 file backup



In the **Choose a Certificate Backup Password** window specify a password for your certificate

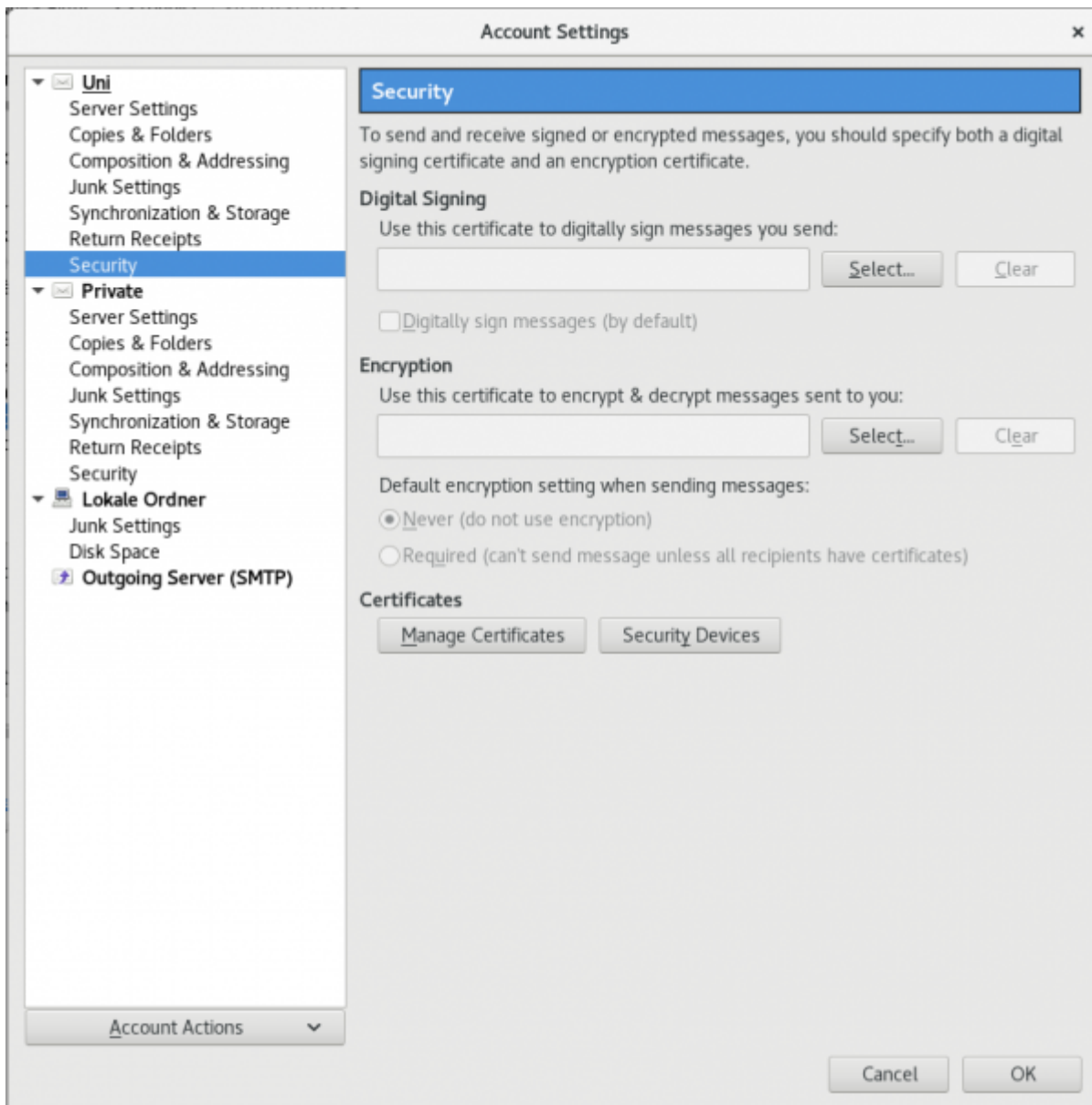


In the **Alert** window click **OK** and you're done

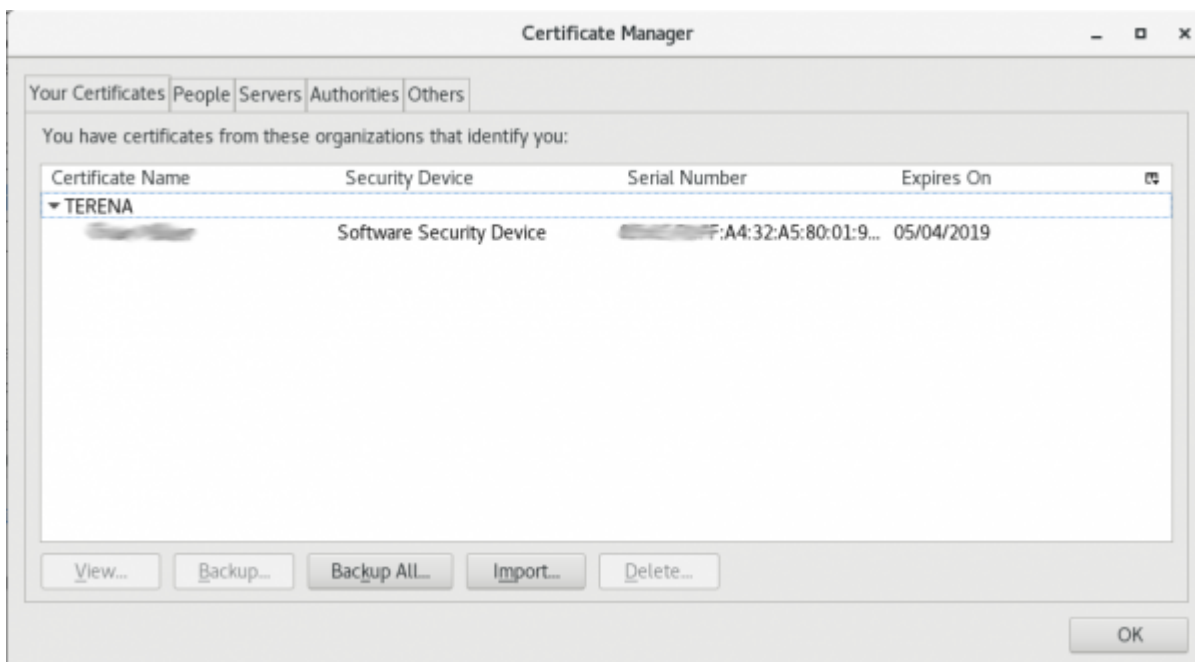


## Using your Certificate with Thunderbird

Open the **Account Settings** window in Thunderbird, select **Security** (for your University Account) and click **Manage Certificates**

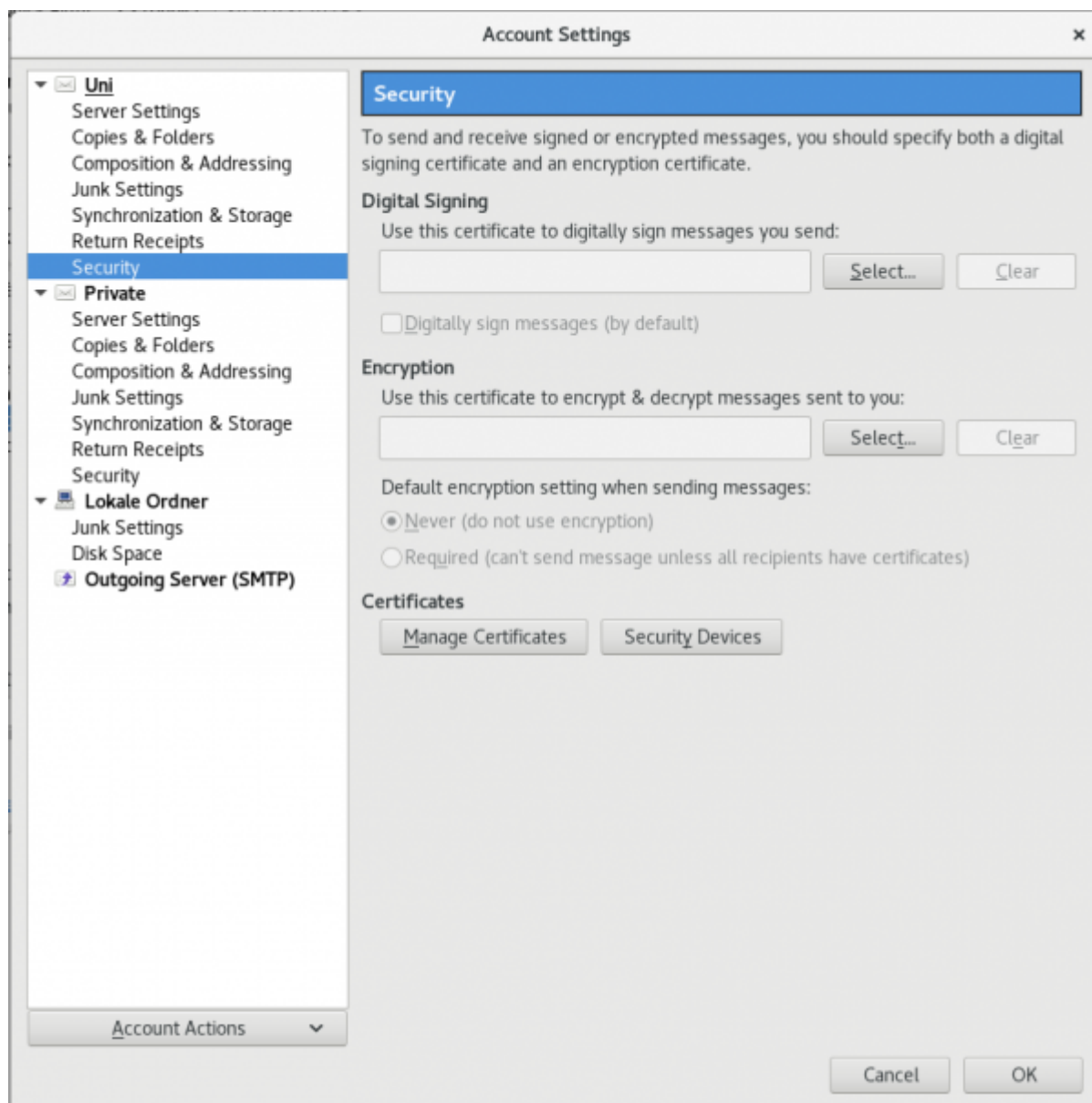


In the **Certificate Manager** window click **Import**

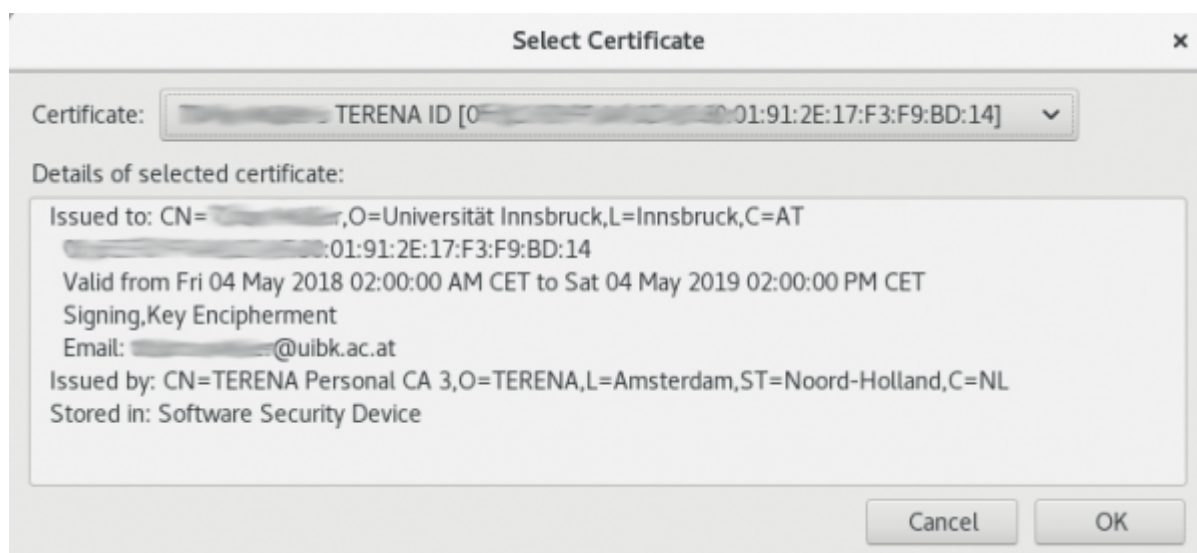


Select your previously exported .p12 file and enter your password

Back in the **Account Settings** window click **Select** next to the Digital Signing box



Select your imported Certificate



You're going to get asked if you want to use the same Certificate for Encryption, select **Yes**

And if you want to back in the **Account Settings** window you can set the check so that every mail gets automatically signed

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