

# Thunderbird Setup

## Mail

Add a new account


Welcome to Thunderbird

Would you like a new email address?

Your name, or nickname

Search

In partnership with several providers, Thunderbird can offer you a new email account. Just fill in your first and last name, or any other words you'd like, in the fields above to get started.

☒ 

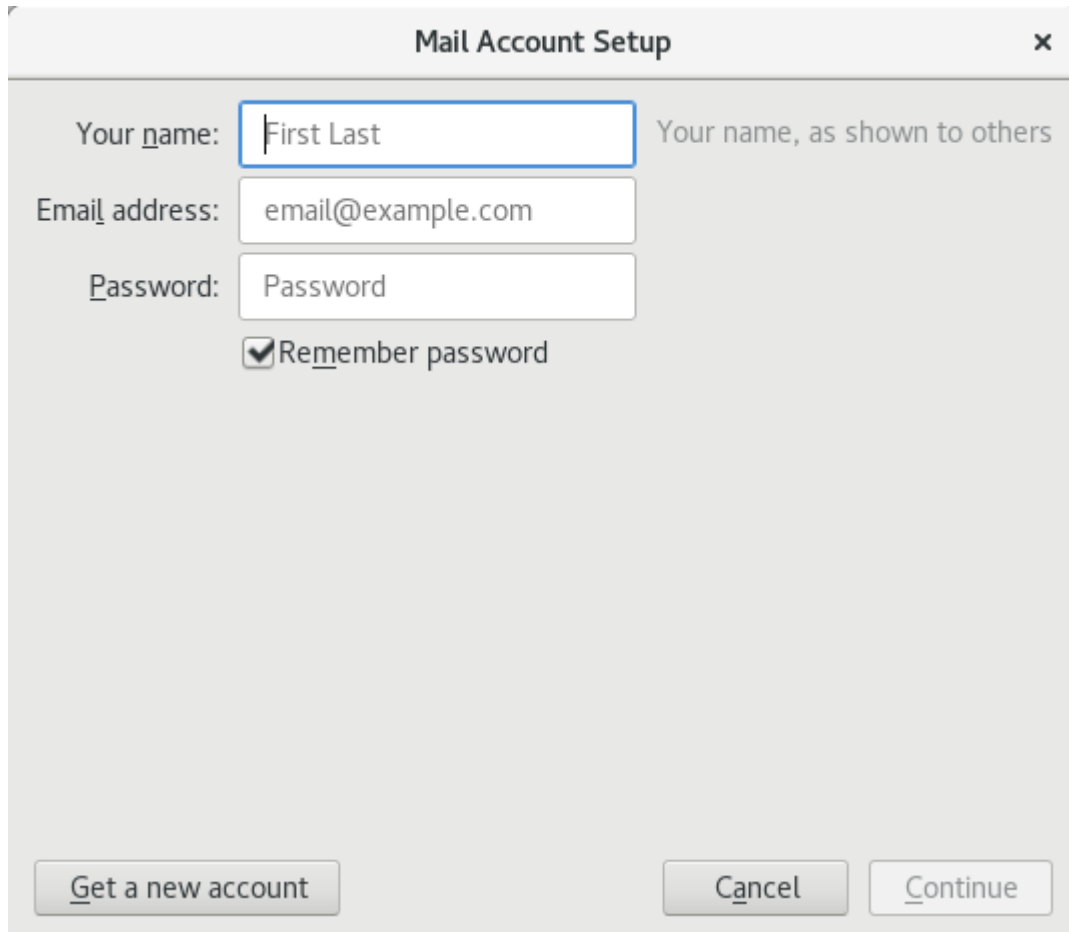
gandi.net

The search terms used are sent to Mozilla ([Privacy Policy](#)) and to 3rd party email providers gandi.net ([Privacy Policy](#), [Terms of Service](#)) to find available email addresses.

Skip this and use my existing email

I think I'll configure my account later.

Click on *Skip this and use my existing email*

A screenshot of the 'Mail Account Setup' dialog box in Thunderbird. The dialog has a title bar with the text 'Mail Account Setup' and a close button (X). Inside, there are three text input fields: 'Your name:' with the text 'First Last', 'Email address:' with the text 'email@example.com', and 'Password:' with the text 'Password'. To the right of the 'Your name:' field is the text 'Your name, as shown to others'. Below the 'Password:' field is a checked checkbox labeled 'Remember password'. At the bottom, there are three buttons: 'Get a new account', 'Cancel', and 'Continue'.

Fill in these spaces:

Description	What to fill in	Notes
Your Name	First and last name, e.g. John Doe	use ue instead of ü etc.
Email address	Your official University Email address, eg. John.Doe@uibk.ac.at	can be taken from your "Benutzerbewilligung"
Password	can be taken from your "Benutzerbewilligung"	

Press *continue*

Thunderbird is trying to find the right settings but it will not find them, so immediately click *manual config*

Mail Account Setup

Your name: John Doe

Your name, as shown to others

Email address: john.doe@uibk.ac.at

Password: .....

☒ Remember password

Incoming: IMAP

Server hostname: 138.232.65.244

Port: 1143

SSL: SSL/TLS

Authentication: Normal password

Outgoing: SMTP

Server hostname: 138.232.65.244

Port: 1025

SSL: SSL/TLS

Authentication: Normal password

Username: Incoming: csay1234

Outgoing: csay1234

Get a new account

Advanced config

Cancel

Re-test

Done

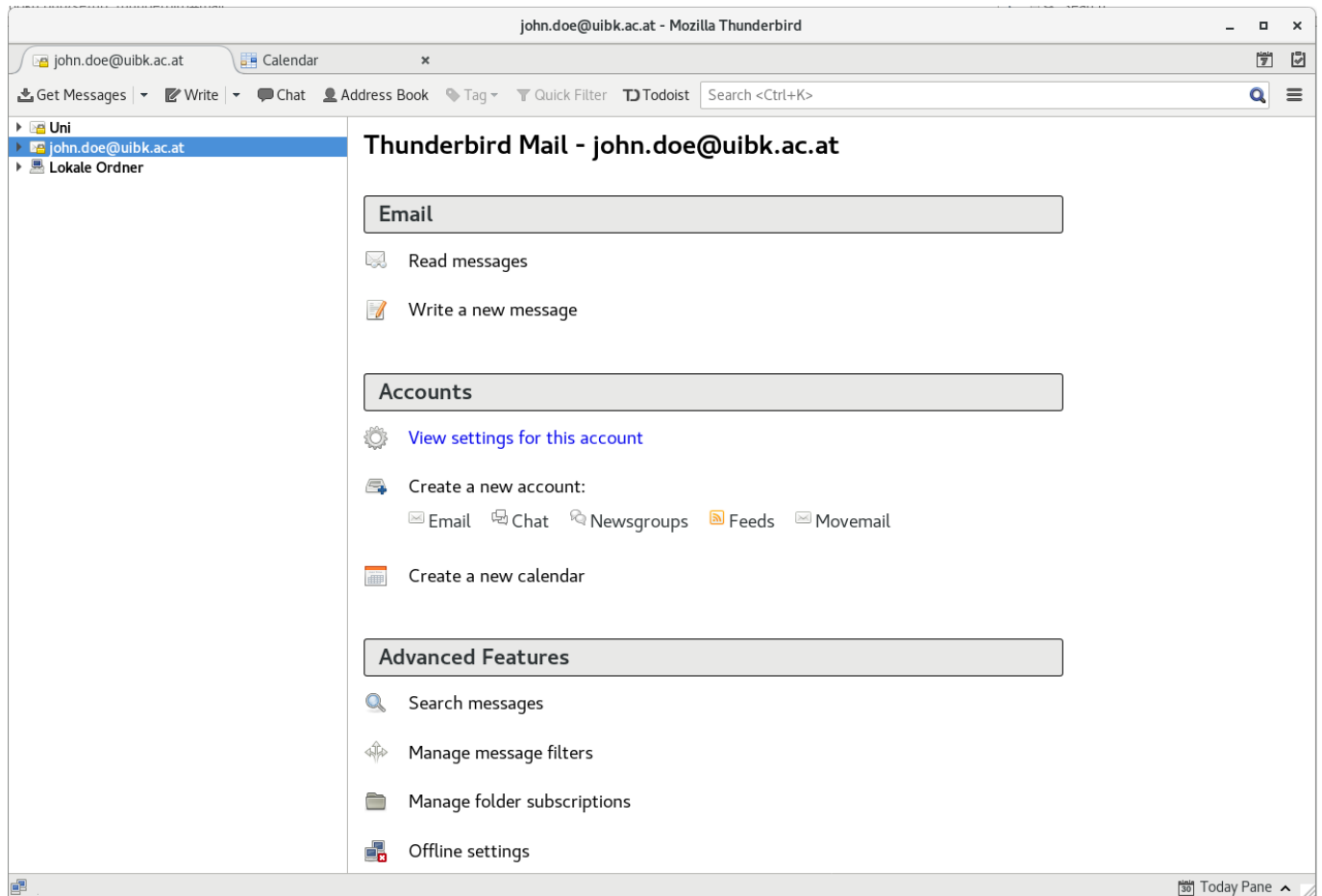
Once again fill these spaces:

Description	What to fill in	Notes
Username	Your c number	can be taken from your "Benutzerbewilligung"
Server hostname	138.232.65.244	incoming and outgoing are identical
Port (IMAP)	1143	
Port (SMTP)	1025	
SSL	SSL/TLS	
Authentication	Normal password	

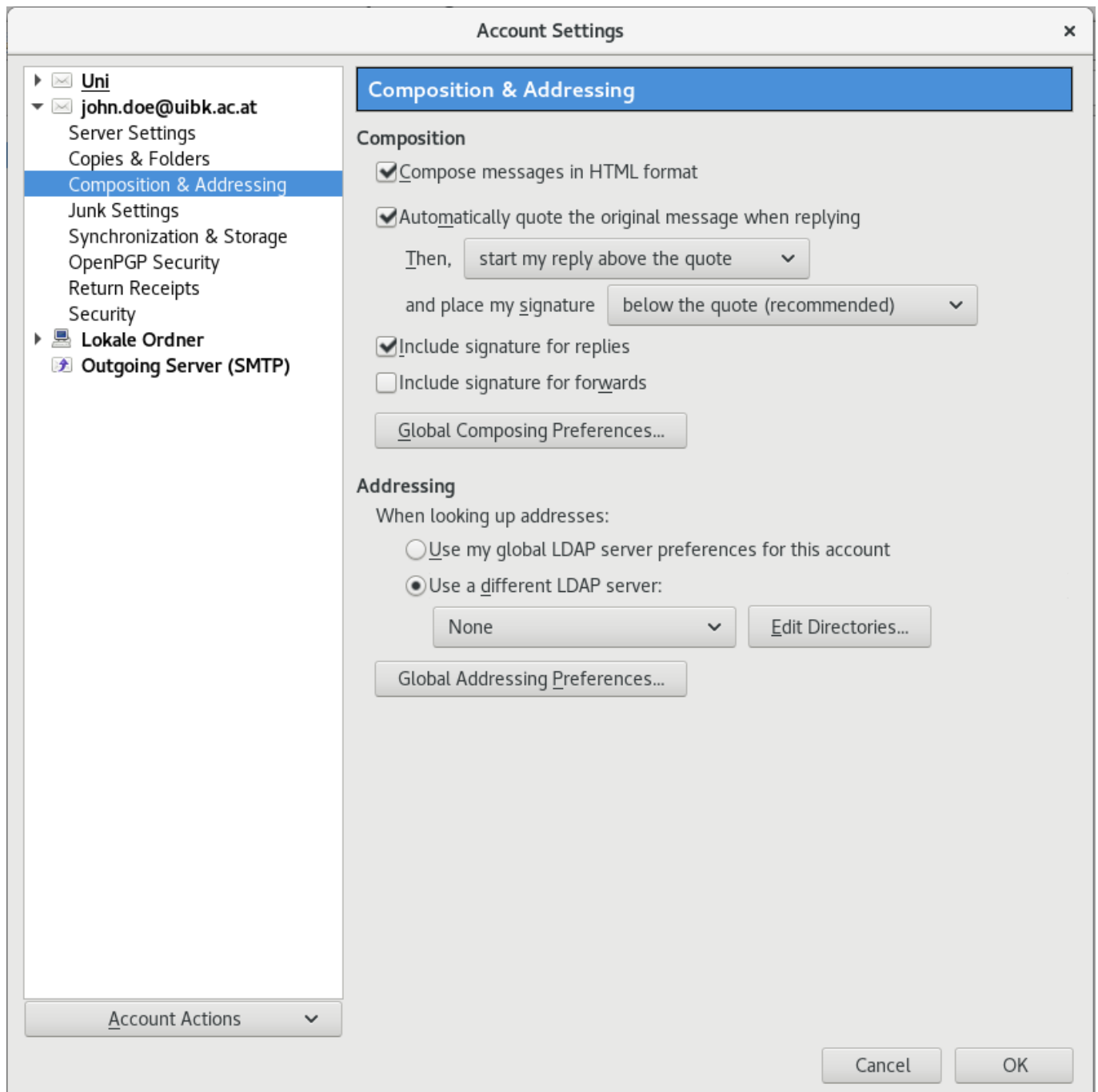
Double check your entered infos, and click *Done*

Your Mail Address is now configured.

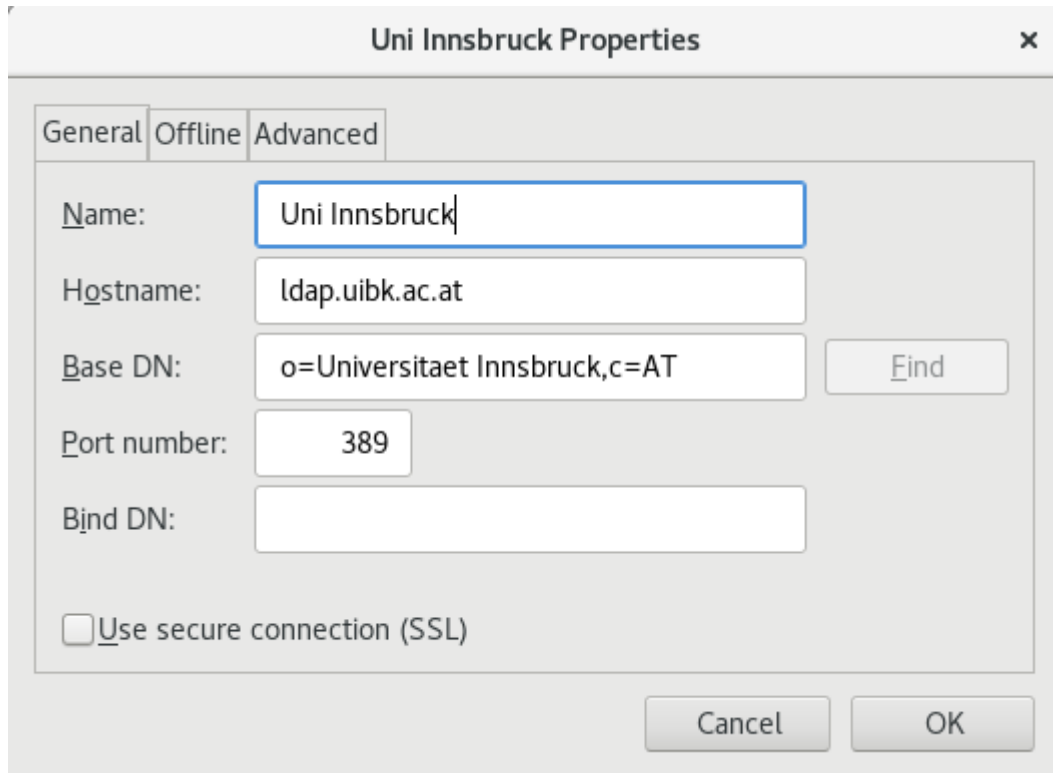
LDAP



Click on *View settings for this account*



Under *Composition & Addressing* click *Edit Directories...*



**Uni Innsbruck Properties**

General Offline Advanced

Name: Uni Innsbruck

Hostname: ldap.uibk.ac.at

Base DN: o=Universitaet Innsbruck,c=AT Find

Port number: 389

Bind DN:

☐ Use secure connection (SSL)

Cancel OK

Fill the spaces:

Description	What to fill in	Notes
Name	Uni Innsbruck	
Hostname	ldap.uibk.ac.at	
Base DN	o=Universitaet Innsbruck,c=AT	
Port Number	389	

## Calendar

Switch to the Calendar tab, right-click below the calendars on the left and select *New Calendar...*

Create New Calendar

×

Create a new calendar

Locate your calendar

Your calendar can be stored on your computer or be stored on a server in order to access it remotely or share it with your friends or co-workers.

☐ On My Computer

☒ On the Network

Cancel

Next

Create New Calendar

×

Create a new calendar

Locate your calendar

Provide info about what is needed to access your remote calendar

Format: ☐ iCalendar (ICS)

☒ CalDAV

☐ Sun Java System Calendar Server (WCAP)

☐ Microsoft Exchange 2007/2010/2013

Location:

☐ Offline Support

Cancel

Back

Next

Fill the spaces:

Description	What to fill in	Notes
Format	CalDAV	
Location	<a href="https://138.232.65.244:1080/users/first.last@uibk.ac.at/calendar/NameOfYourCalendar/">https://138.232.65.244:1080/users/first.last@uibk.ac.at/calendar/NameOfYourCalendar/</a>	Make sure the calendar you're trying to add already exists, if not create one via the exchange webclient

Create New Calendar

Create a new calendar

Customize your calendar

You can give your calendar a nickname and colorize the events from this calendar.

Name:

Color:

Show Reminders: ☒

E-Mail:

Cancel

Back

Next

Description	What to fill in	Notes
Name	Whatever you want to name your calendar	
Email	Which Email you want to link to this calendar	

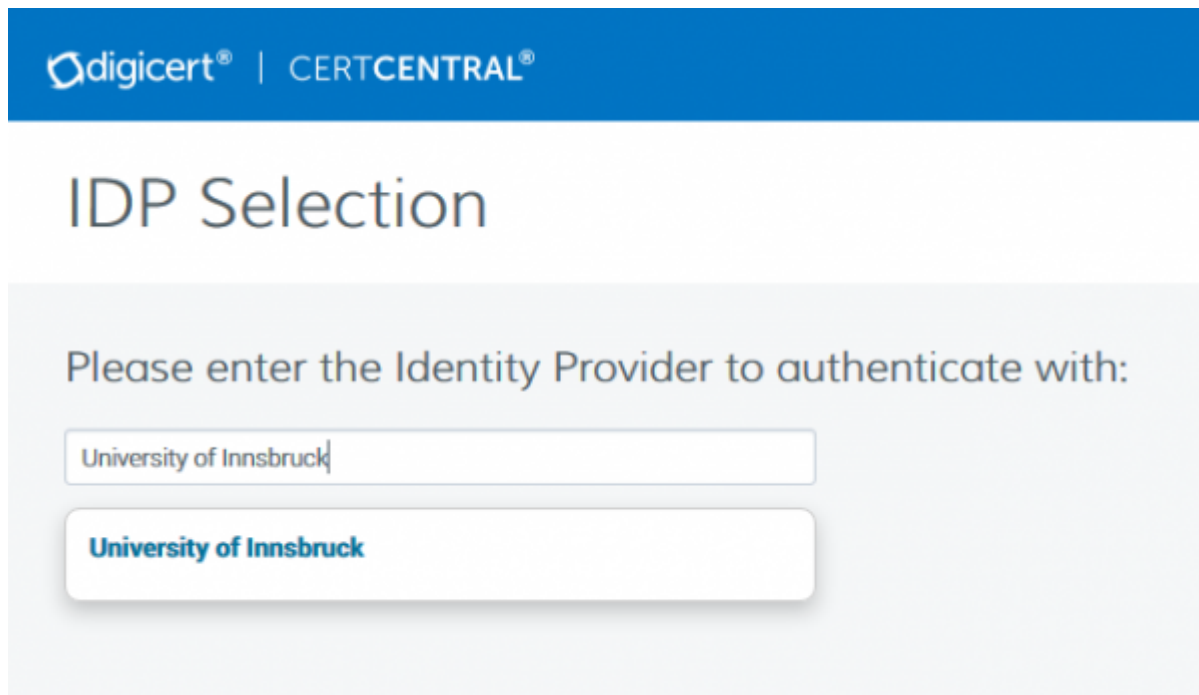
Now click *Next* and finish the calendar setup.

## S/MIME



## Creating your Certificate

Visit the [DigiCert SSO Portal](#) and choose the University of Innsbruck



The screenshot shows the DigiCert CERTCENTRAL IDP Selection page. At the top, there is a blue header with the DigiCert and CERTCENTRAL logos. Below the header, the title "IDP Selection" is displayed. The main content area has a light gray background and contains the text "Please enter the Identity Provider to authenticate with:". Below this text is a search input field containing "University of Innsbruck". Below the input field is a button labeled "University of Innsbruck".

Next, login with your c-number



The screenshot shows the University of Innsbruck Web Single Sign-On page. The page features the University of Innsbruck logo at the top, with "DE | EN" language options. Below the logo, the title "Web Single Sign-On" is displayed, followed by the text "Sign in with your University of Innsbruck Account for GÉANT Trusted Certificate Service (TCS)". There are two input fields: one for "benutzername" and another for a password, represented by dots. Below the input fields are links for "Privacy" and "Need Help?". A large blue "Login" button is centered below the links. At the bottom of the page, there is a footer with the text "University of Innsbruck | Privacy | Imprint". The background of the page features a large, faint watermark of the University of Innsbruck seal.

After that select **Premium** as Product, a Validity Period (1-3 Years) and click "Request Certificate"

**digicert® | CERTCENTRAL®**

## Request a Certificate

Choose a product

Product: **Schritt 1** → **Premium**

Validity Period: 1 Year

CSR: (optional)

Common Name: Vorname Nachname

Email: vorn.nachn @uibk.ac.at

Organization: Universität Innsbruck

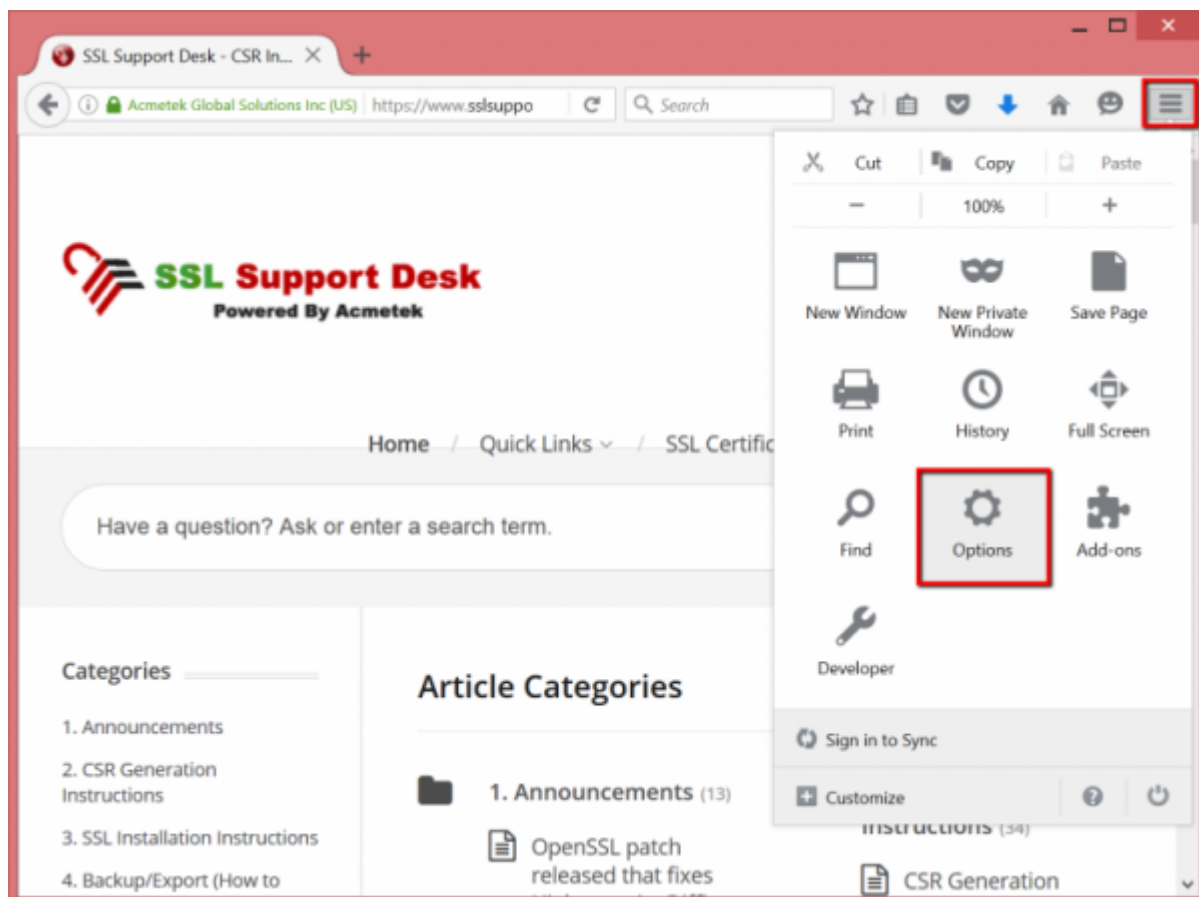
**Schritt 2** → **Request Certificate**

### Exporting the Certificate (Firefox)

In the upper right of your Firefox browser click

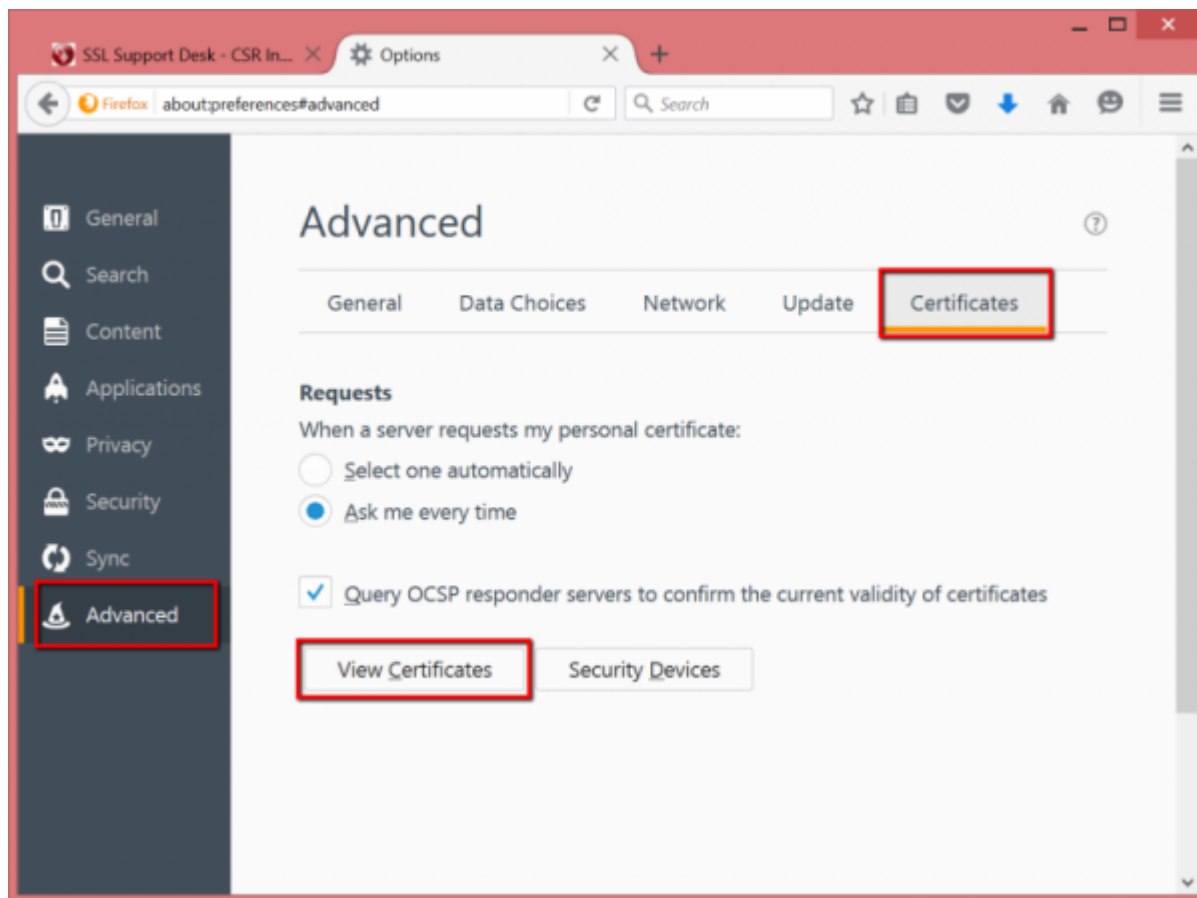


Click **Options**



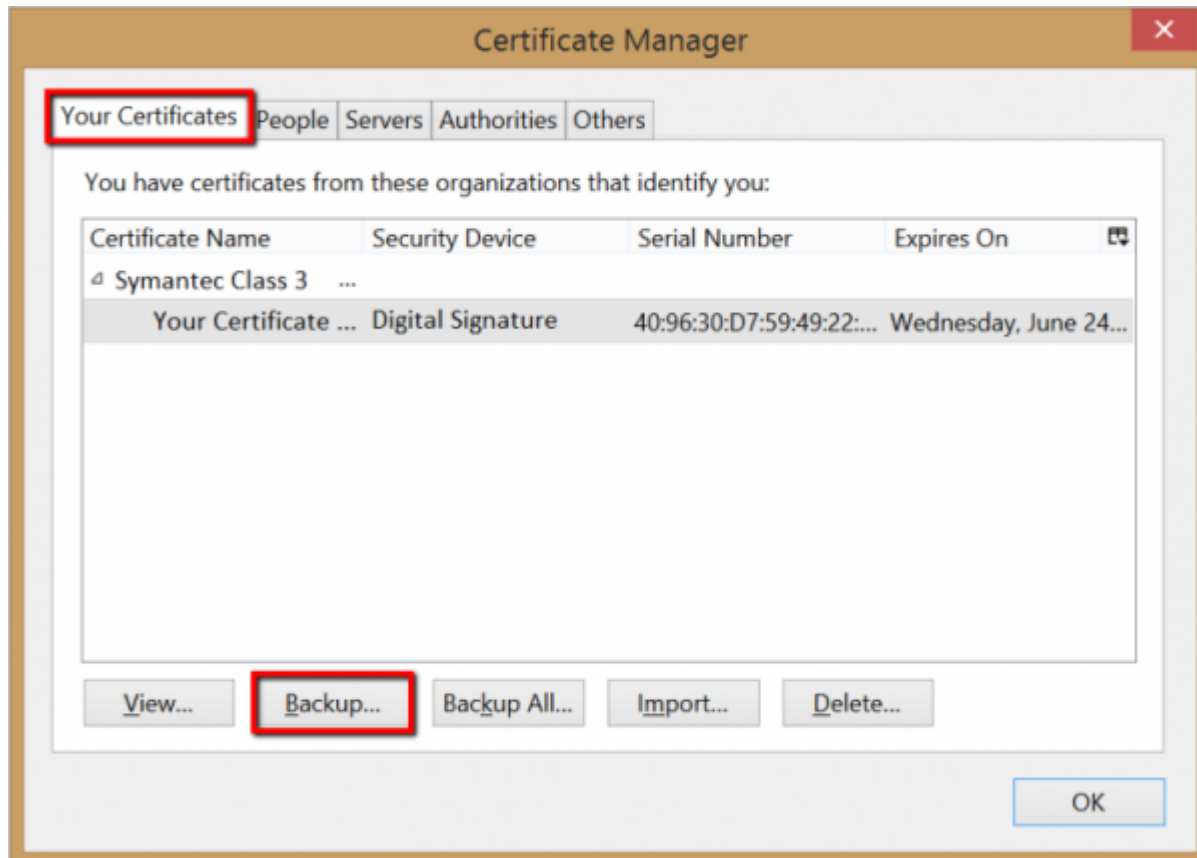
On the left panel click **Advanced**

Under Advanced click **Certificates** > **View Certificates**

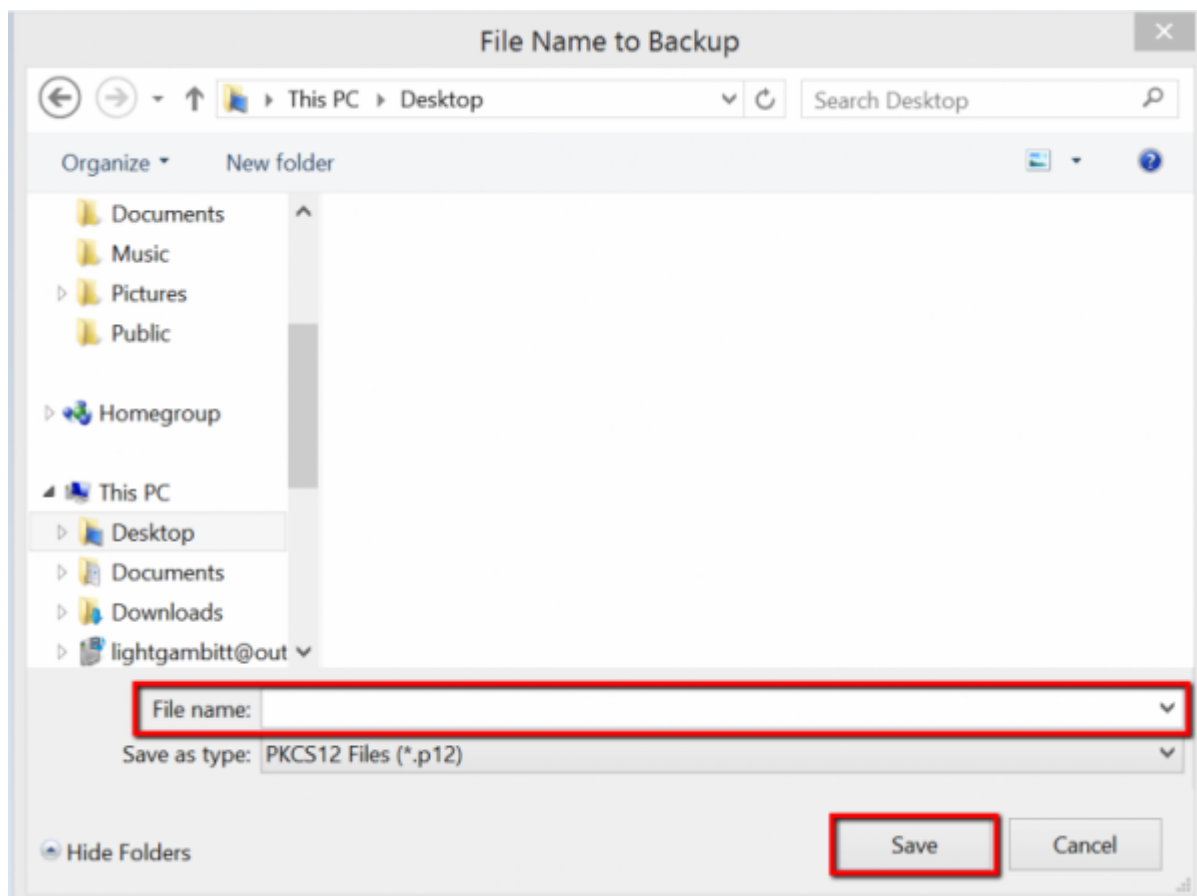


In the Certificate Manager click the **Your Certificates** tab

Select the Certificate you want to export and click **backup**



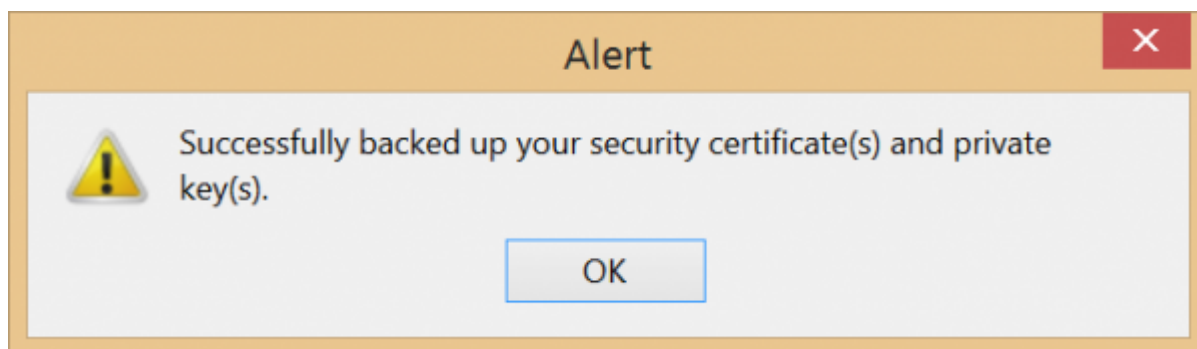
In the **File Name to Backup** window specify the location and name of your certificate .p12 file backup



In the **Choose a Certificate Backup Password** window specify a password for your certificate

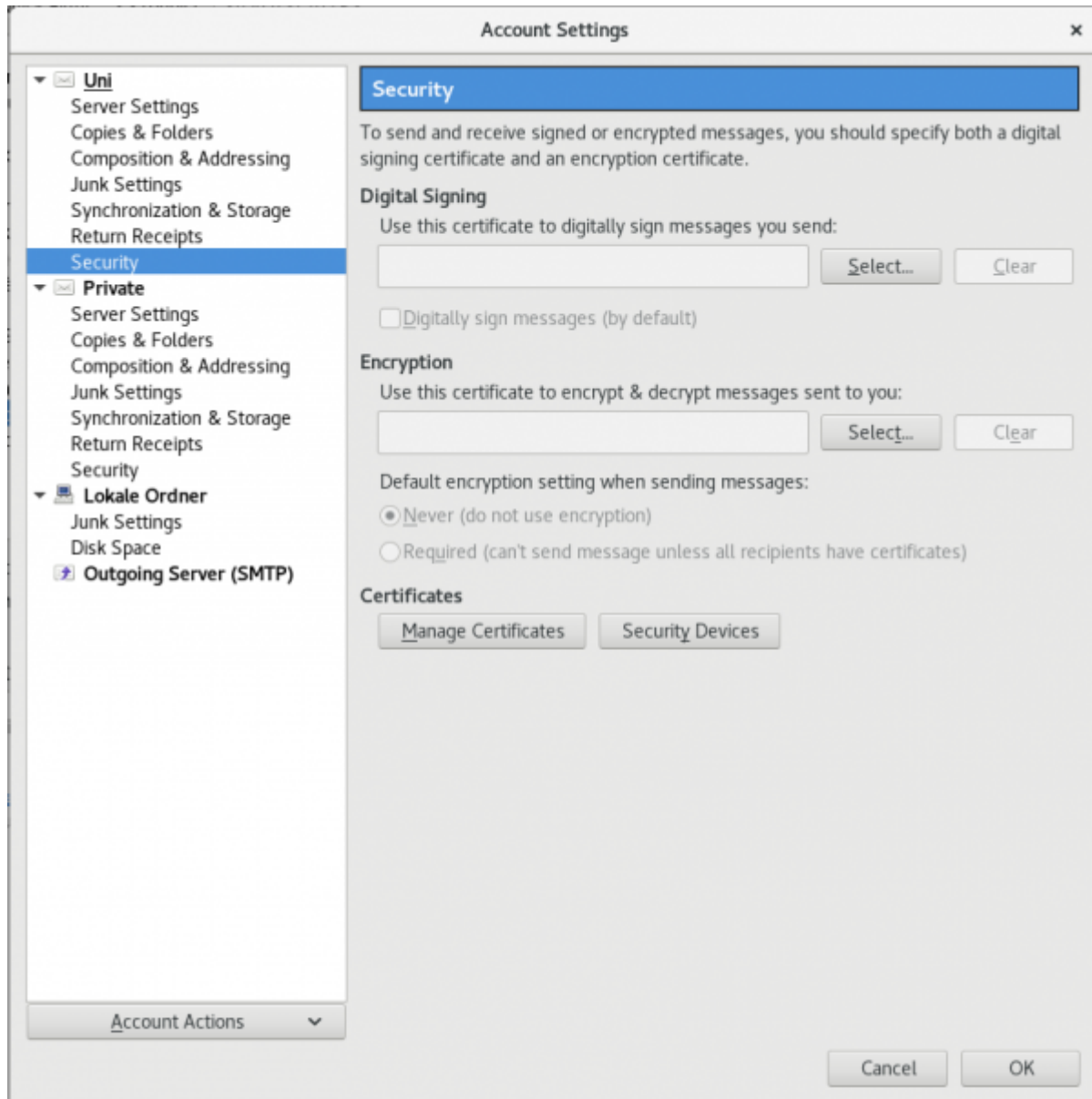


In the **Alert** window click **OK** and you're done

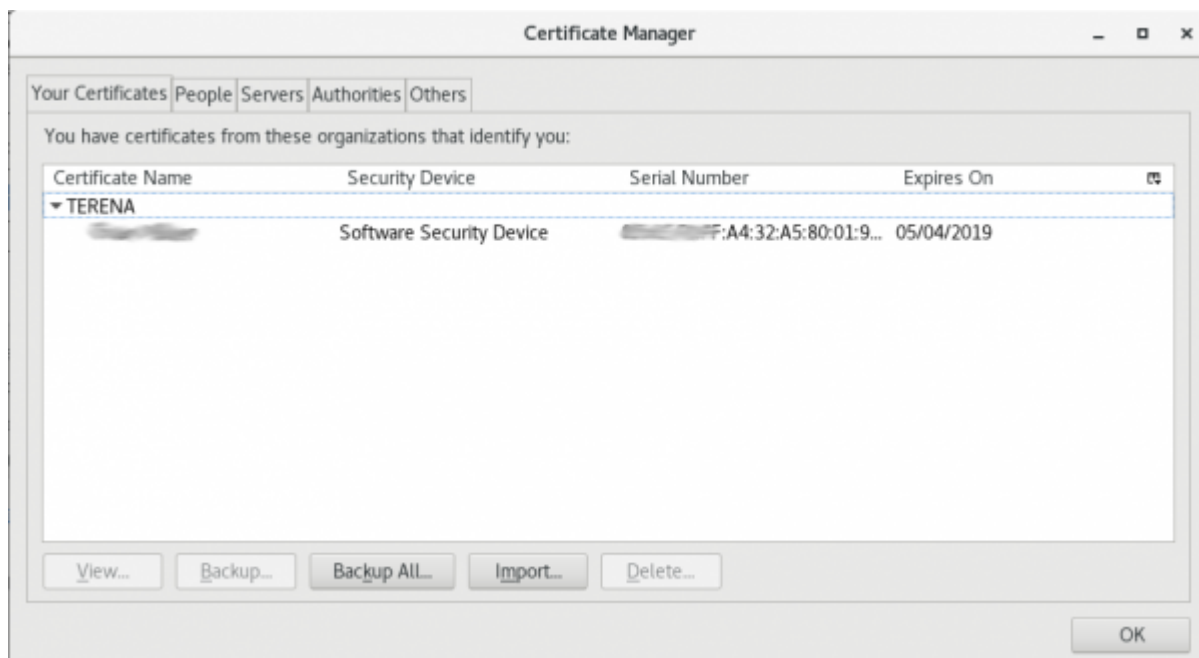


## Using your Certificate with Thunderbird

Open the **Account Settings** window in Thunderbird, select **Security** (for your University Account) and click **Manage Certificates**

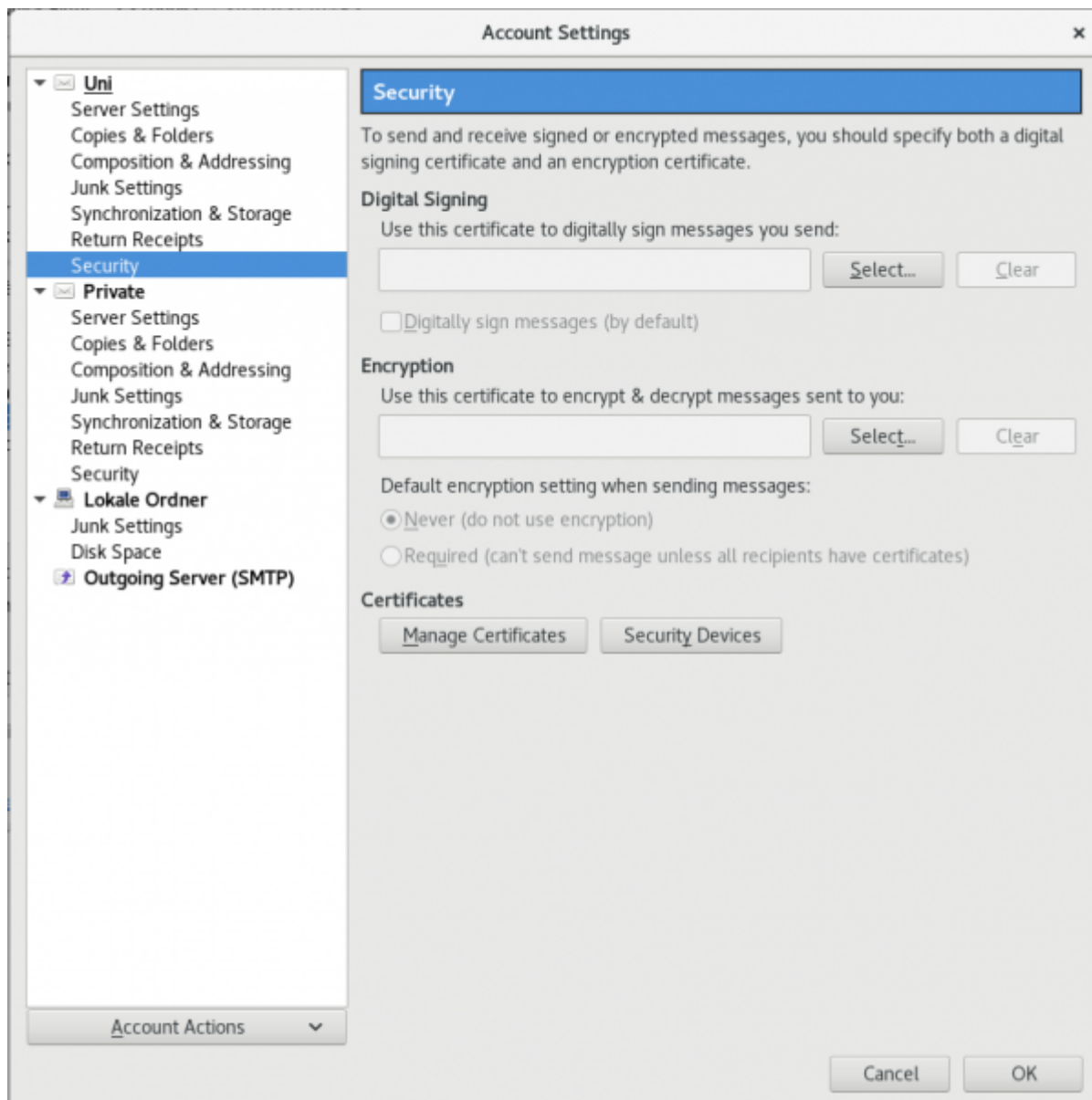


In the **Certificate Manager** window click **Import**

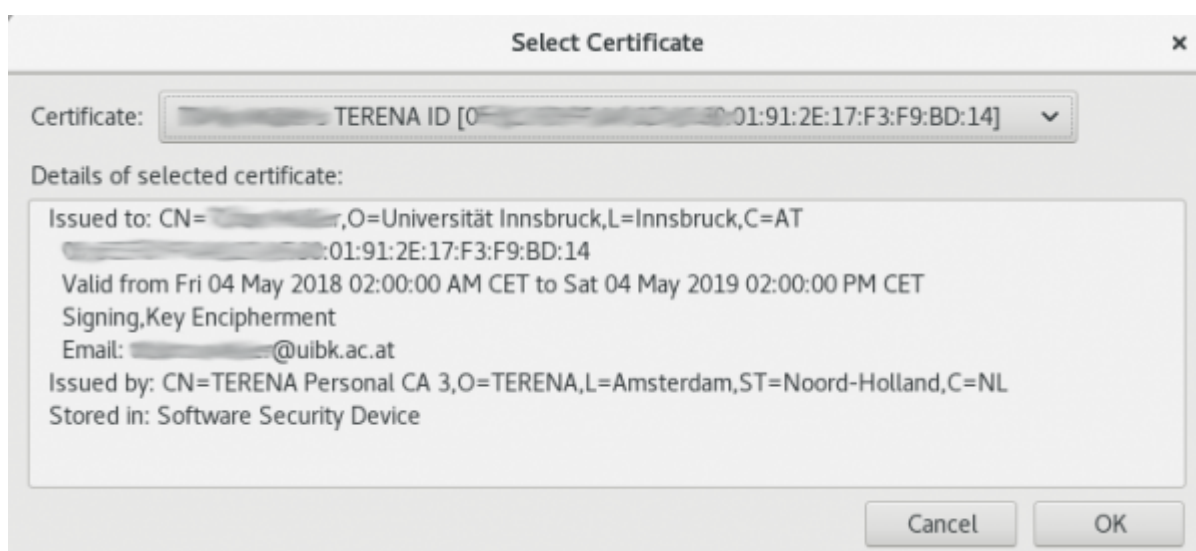


Select your previously exported .p12 file and enter your password

Back in the **Account Settings** window click **Select** next to the Digital Signing box



Select your imported Certificate



You're going to get asked if you want to use the same Certificate for Encryption, select **Yes**

And if you want to back in the **Account Settings** window you can set the check so that every mail gets automatically signed

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