Thunderbird Setup

Mail

Add a new account

Welcome to Thunderbird	×
Would you like a new email address?	
Your name, or nickname	Search
In partnership with several providers, Thunderbird can offer you a new email account your first and last name, or any other words you'd like, in the fields above to get star	
Image: Second secon	
The search terms used are sent to Mozilla (<u>Privacy Policy</u>) and to 3rd party email pro- gandi.net (<u>Privacy Policy</u> , <u>Terms of Service</u>) to find available email addresses.	viders
Skip this and use my existing email I think I'll configure my account I	later.

Click on Skip this and use my existing email

Mail Account Setup ×			
Your <u>n</u> ame:	First Last	Your name, as shown to others	
Emai <u>l</u> address:	email@example.com		
Password:	Password		
	✓Remember password		
<u>G</u> et a new ac	count	Cancel Continue	

Fill in these spaces:

Description	What to fill in	Notes
Your Name	First and last name, e.g. John Doe	use ue instead of ü etc.
Email address	Your official University Email address, eg. John.Doe@uibk.ac.at	can be taken from your "Benutzerbewilligung"
Password	can be taken from your "Benutzerbewilligung"	

Press continue

Thunderbird is trying to find the right settings but it will not find them, so immediately click *manual config*

			Mail	Acc	ount Set	up				×
Your <u>n</u> ame:	John Doe		Your name, as	s sho	own to otl	hers				
Emai <u>l</u> address:	john.doe@ui	bk.ac.at								
<u>P</u> assword:	•••••	•••••								
	√ Re <u>m</u> ember	password								
_		Server hostname	2	_	Port	_	SSL		Authentication	
Incoming:	IMAP 🗸	138.232.65.24	4		1143	~	SSL/TLS	~	Normal password	~
Outgoing:	SMTP	138.232.65.24	4	~	1025	~	SSL/TLS	~	Normal password	~
Username:	ncoming:	csay1234					Outgoing:		csay1234	
<u>G</u> et a new ac	count <u>A</u> c	lvanced config					Cano	el	Re- <u>t</u> est <u>D</u> one	2

Once again fill these spaces:

Description	What to fill in	Notes
Username	Your c number	can be taken from your "Benutzerbewilligung"
Server hostname	138.232.65.244	incoming and outgoing are identical
Port (IMAP)	1143	
Port (SMTP)	1025	
SSL	SSL/TLS	
Authentication	Normal password	

Double check your entered infos, and click Done

Your Mail Address is now configured.

LDAP

	john.doe@uibk.ac.at - Mozilla Thunderbird	_ 0	×
john.doe@uibk.ac.at 📰 Calendar	x	T	5
🛃 Get Messages 👻 🖉 Write 👻 🗭 Chat 🗕 A	ddress Book Stag - TQuick Filter TD Todoist Search <ctrl+k></ctrl+k>	Q	≡
 ▶ ☐ Uni ▶ ☐ john.doe@uibk.ac.at ▶ 墨 Lokale Ordner 	Thunderbird Mail - john.doe@uibk.ac.at		
	Email		
	Read messages		
	Vrite a new message		
	Accounts		
	View settings for this account		
	Create a new account:		
	🖾 Email 🖼 Chat 🖓 Newsgroups 🔊 Feeds 📨 Movemail		
	Create a new calendar		
	Advanced Features		
	Search messages		
	Image message filters		
	Manage folder subscriptions		
	📲 Offline settings		
		Today Pane	^ 7

Click on View settings for this account

	Account Settings	×
 Uni john.doe@uibk.ac.at Server Settings Copies & Folders Composition & Addressing Junk Settings Synchronization & Storage OpenPGP Security Return Receipts Security Lokale Ordner Outgoing Server (SMTP) 	Composition & Addressing Composition © Compose messages in HTML format © Automatically quote the original message when replying Then, start my reply above the quote v and place my signature below the quote (recommended) v © Include signature for replies Include signature for forwards Global Composing Preferences Addressing When looking up addresses: OUse my global LDAP server preferences for this account © Use a different LDAP server: None v Edit Directories Global Addressing Preferences	
Account Actions	Í	
	Cancel	OK

×

Under Composition & Addressing click Edit Directories...

	Uni Innsbruck Properties	×
General Offline	Advanced	
<u>N</u> ame:	Uni Innsbruck	
H <u>o</u> stname:	ldap.uibk.ac.at	
<u>B</u> ase DN:	o=Universitaet Innsbruck,c=AT	<u> </u>
Port number:	389	
Bind DN:		
Use secure	connection (SSL)	
	Cancel	ОК

Fill the spaces:

Description	What to fill in	Notes
Name	Uni Innsbruck	
Hostname	ldap.uibk.ac.at	
Base DN	o=Universitaet Innsbruck,c=AT	
Port Number	389	

Calendar

Switch to the Calendar tab, right-click below the calendars on the left and select New Calendar...

	Crea	ate New Calenda	ar	×	
Create a new ca Locate your cale					
	Your calendar can be stored on your computer or be stored on a server in order to access it remotely or share it with your friends or co-workers.				
⊖On My	/ Computer				
On the	e Network				
			Cancel	Next	
,	Crea	te New Calenda	r	×	
Create a new ca Locate your cale					
Provide in	fo about what is neede	ed to access you	r remote calendar		
Format:	⊖iCalendar (ICS)	,			
	● CalDAV				
	⊖Sun Java System O	Calendar Server (WCAP)		
	OMicrosoft Exchang	e 2007/2010/202	13		
Location:	https://138.232.65.	244:1080/users/j	ohn.doe@uibk.ac.a	at/calen	
	Offline Support				
		Cancel	<u>B</u> ack	Next	

Fill the spaces:

Description	What to fill in	Notes
Format	CalDAV	
Location	https://138.232.65.244:1080/users/first.last@uibk.ac.at/calendar/NameOfYourCalendar/	Make sure the calendar you're trying to add already exists, if not create one via the exchange webclient

	Create New Calendar	×
Create a new calendar Customize your calendar		
calendar.	calendar a nickname and colorize the events from this	
Name:		
Color:		
Show Reminders:		
E-Mail:	None 🗸	
	Cancel <u>B</u> ack <u>N</u> ext	
	Cancel <u>B</u> ack <u>N</u> ext	

Description	What to fill in	Notes
Name	Whatever you want to name your calendar	
Email	Which Email you want to link to this calendar	

Now click *Next* and finish the calendar setup.

S/MIME

Creating your Certificate

Visit the DigiCert SSO Portal and choose the University of Innsbruck

Ødigicert [®] CERTCENTRAL [®]
IDP Selection
Please enter the Identity Provider to authenticate with:
University of Innsbruck

Next, login with your c-number

universität	
DE E	
Web Single Sign-On Sign in with your University of Innsbruck Accor for GÉANT Trusted Certificate Service (TCS	unt
benutzername	
Privacy Need Help?	
Login	
University of Innsbruck Privacy Imprint	

After that select **Premium** as Product, a Validity Period (1-3 Years) and click "Request Certificate"



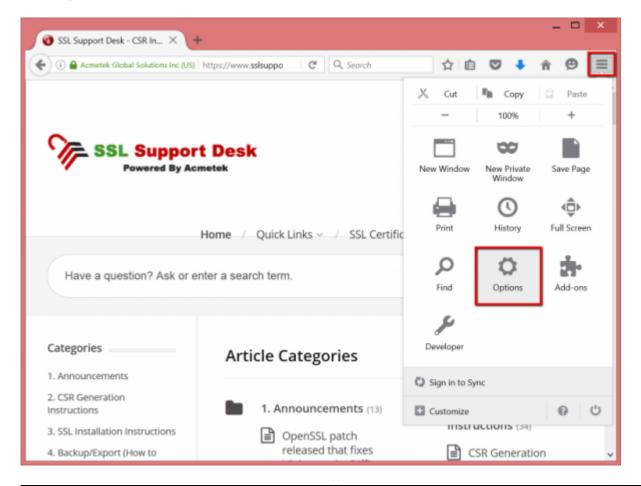
Request a Certificate

Choose a proc	duct		
Product:	Schritt 1	Premium	*
Validity Period:		1 Year	
CSR: (optional)			
Common Name:		Vorname Nachnahme	
Email:		vorn.nachn .@uibk.ac.at	
Organization:		Universität Innsbruck	
	Schritt 2	Request Certificate	

Exporting the Certificate (Firefox)

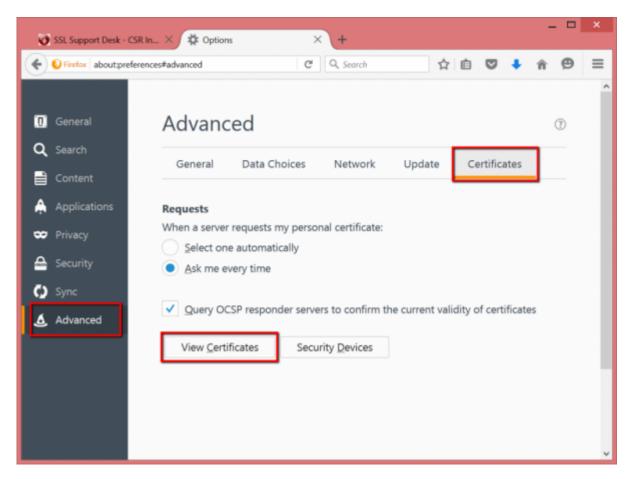
In the upper right of your Firefox browser click

Click Options



On the left panel click Advanced

Under Advanced click Certificates > View Certificates

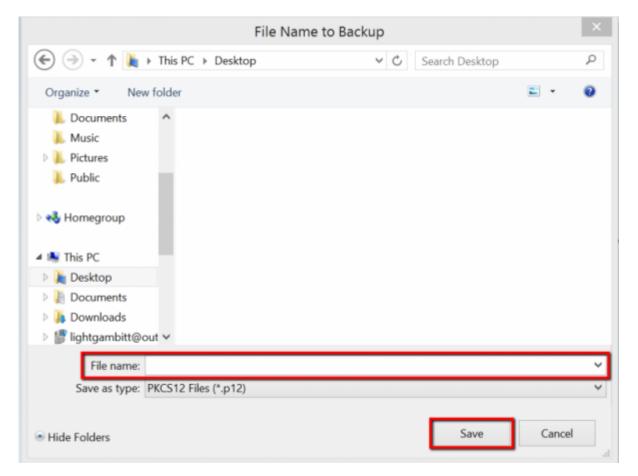


In the Certificate Manager click the Your Certificates tab

Select the Certificate you want to export and click backup

ur Certificates People				
Certificate Name	Security Device	Serial Number	Expires On	
Symantec Class 3				
Your Certificate	Digital Signature	40:96:30:D7:59:49:22:	Wednesday, June	e 24
Your Certificate <u>V</u> iew		40:96:30:D7:59:49:22: I <u>m</u> port		24

In the **File Name to Backup** window specify the location and name of your certificate .p12 file backup



In the Choose a Certificate Backup Password window specify a password for your certificate

Choose a Certificate Backup Password ×			
The certificate backup password you set here protects the backup file that you are about to create. You must set this password to proceed with the backup.			
Certificate backup password:			
Certificate backup password (again):			
Important: If you forget your certificate backup password, you will not be able to restore this backup later. Please record it in a safe location. Password quality meter OK Cancel			

In the Alert window click OK and you're done

Alert	×
Successfully backed up your security certificate(s) and private key(s).	
ОК	

Using your Certificate with Thunderbird

Open the **Account Settings** window in Thunderbird, select **Security** (for your University Account) and click **Manage Certificates**

	Account Settings	×
✓ ☑ <u>Uni</u> Server Settings	Security	
Copies & Folders Composition & Addressing	To send and receive signed or encrypted messages, you should signing certificate and an encryption certificate.	specify both a digital
Junk Settings Synchronization & Storage Return Receipts	Digital Signing Use this certificate to digitally sign messages you send:	
Security	Selec	t <u>C</u> lear
✓ Private Server Settings Copies & Folders Composition & Addressing Junk Settings	Digitally sign messages (by default) Encryption Use this certificate to encrypt & decrypt messages sent to you	u:
Synchronization & Storage	Selec	t Clear
Return Receipts Security Lokale Ordner Junk Settings Disk Space Outgoing Server (SMTP)	Default encryption setting when sending messages: Never (do not use encryption) Required (can't send message unless all recipients have ce Certificates Manage Certificates Security Devices 	rtificates)
Account Actions V		
	Can	ocel OK

In the Certificate Manager window click Import

	Certifi	cate Manager		-	۰	×
Your Certificates People Ser	vers Authorities Others					
You have certificates from t	these organizations that identify you:					
Certificate Name	Security Device	Serial Number	Expires On		CQ.	
Gardiar	Software Security Device	F:A4:32:A5:80:01	9 05/04/2019			-
View <u>B</u> ackup	Backup AlL. Import	Delete				
					ОК	

Select your previously exported .p12 file and enter your password

Back in the **Account Settings** window click **Select** next to the Digital Signing box

▼ ⊠ <u>Uni</u>				
Server Settings	Security			
Copies & Folders Composition & Addressing Junk Settings Synchronization & Storage Return Receipts	To send and receive signed of signing certificate and an end Digital Signing Use this certificate to digit	cryption certificate.		both a digital
Security Private Server Settings Copies & Folders Composition & Addressing web Cettings	Digitally sign messages		<u>S</u> elect	<u>C</u> lear
Composition & Addressing Junk Settings Synchronization & Storage Return Receipts Security E Lokale Ordner Junk Settings Disk Space Outgoing Server (SMTP)	Use this certificate to enco Default encryption setting Never (do not use encr Required (can't send model Certificates Manage Certificates 	when sending messages: yption)	Selec <u>t</u>	Cl <u>e</u> ar
Account Actions V				

Select your imported Certificate

	Select Certificate	×
Certificate:	TERENA ID [0 01:91:2E:17:F3:F9:BD:14]	
Details of se	lected certificate:	
Valid from Signing,K Email: Issued by:	CN=,O=Universität Innsbruck,L=Innsbruck,C=AT :01:91:2E:17:F3:F9:BD:14 n Fri 04 May 2018 02:00:00 AM CET to Sat 04 May 2019 02:00:00 PM CET ey Encipherment @uibk.ac.at CN=TERENA Personal CA 3,O=TERENA,L=Amsterdam,ST=Noord-Holland,C=NL Software Security Device	
	Cancel	K

You're going to get asked if you want to use the same Certificate for Encryption, select Yes

And if you want to back in the **Account Settings** window you can set the check so that every mail gets automatically signed

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